

Licensing and Regulatory Sub- Committee Agenda

For enquiries regarding this agenda;

Contact: Democratic Services (01737 276182)

Email: Democratic@reigate-banstead.gov.uk



12 December 2019

To the Members of the LICENSING AND REGULATORY SUB-COMMITTEE

Councillors: F. Kelly (Chair)

R. Absalom

C. M. Neame

For a meeting of the **LICENSING AND REGULATORY SUB-COMMITTEE** to be held on **FRIDAY, 20 DECEMBER 2019** at **10.30 am** in the New Council Chamber - Town Hall, Reigate.

John Jory
Chief Executive

1. MINUTES (Pages 5 - 10)

To confirm as a correct record the Minutes of the Licensing & Regulatory Sub-Committee meeting of 22 March 2019.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest.

4. LICENSING HEARING PROCEDURE NOTE (Pages 11 - 14)

To note the attached procedure note which will be followed by the Licensing & Regulatory Sub-Committee, at the discretion of the Chairman, when considering the application at agenda item 5.

5. APPLICATION FOR A NEW CLUB PREMISES CERTIFICATE FOR REIGATE EX-SERVICE & SOCIAL CLUB, 1 CHARTFIELD ROAD, REIGATE, RH2 7JZ (Pages 15 - 134)

To determine the application for a Club Premises Certificate.

6. MEDIATED APPLICATIONS (Pages 135 - 140)

To note and confirm the following applications determined through mediation without the need for a hearing.

a) Application ref: 19/031471/LAPREM for a new premises licence: Booze On The Go Ltd., 80 Brook Road, Merstham, Surrey, RH1 3EJ

b) Application ref: 19/03813/LAPREM for a new premises licence: Bridge House Hotel and Restaurant, Reigate Hill, Reigate, Surrey, RH2 9RP

A copy of the conditions agreed through mediation, in respect of each application, is attached as Annex 1.

WEBCASTING OF MEETINGS

The Council webcasts some of its public meetings.

Meetings are broadcast live and available to view online for six months. A copy is retained for six years after the meeting.

In attending any meeting you are recognising that you may be filmed and consenting to the webcast being broadcast online and available for others to view.

If you have any queries or concerns please contact democratic@reigate-banstead.gov.uk.

The Council's agenda and minutes are provided in English. However the Council also embraces its duty under equalities legislation to anticipate the need to provide documents in different formats such as audio, large print or other languages. The Council will only provide such formats where a need is identified prior to publication or on request.

Customers requiring either the translation facility or an alternative format should contact Customer Services: Telephone 01737 276000

This page is intentionally left blank

Agenda Item 1

Licensing and Regulatory Sub-Committee
22 March 2019

Minutes

BOROUGH OF REIGATE AND BANSTEAD

LICENSING AND REGULATORY SUB-COMMITTEE

Minutes of a meeting of the Licensing and Regulatory Sub-Committee held at the New Council Chamber - Town Hall, Reigate on 22 March 2019 at 10.30 am.

Present: Councillors F. Kelly (Chairman), R. C. Newstead and Ms. B. J. Thomson.

Also present: Councillors Mrs. R. S. Turner (Standby).

Before the start of the meeting the Chairman reminded all present that this meeting would be webcast live on the Council's website.

6. APOLOGIES FOR ABSENCE

Apologies were received from Councillor A. Lynch who had been listed on the published agenda as the Chairman of the Sub Committee.

It was noted that Councillor F. Kelly had therefore been appointed as a replacement Member of the Sub Committee and had been appointed Chairman.

7. DECLARATIONS OF INTEREST

There were no declarations of interest.

8. HEARING PROCEDURE NOTE

RESOLVED to note the procedure note to be followed at the discretion of the Chairman.

9. APPLICATION FOR A TEMPORARY EVENT NOTICE FOR SALE OF ALCOHOL AND REGULATED ENTERTAINMENT AT FIVE GABLES, NETHERNE LANE, MERSTHAM, RH1 3AS

In attendance and speaking at the hearing:

Premises User

Mr Tayo Owen Aderibigbe

Responsible Authority

Mr Ian Sandwell, Surrey Police

Ms Laura Webb, Environmental Health Team Leader

The Sub Committee was requested to determine an application for a Temporary Event Notice for sale of alcohol, regulated entertainment and late night refreshment at Five Gables, Netherne Lane, Merstham RH1 3AS.

Full details of the Temporary Event Notice and representations received were as set out in the report. The Sub Committee also received an additional paper provided by the Premises User. This provided a screenshot of ticket sales from the pool party held in September 2018 and a draft agreement framework that Mr Aderibigbe had prepared to demonstrate his commitment to respond to the issues identified in the representations (submitted after the publication of the agenda for this meeting).

Agenda Item 1

Licensing and Regulatory Sub-Committee
22 March 2019

Minutes

The Chairman invited the Licensing Officer to present the report.

The Licensing Officer advised that the Temporary Event Notice was for a twelve hour event to be held between 3pm, 25 May and 3am, 26 May 2019 catering for up to 490 people at Five Gables, Netherne Lane, Merstham.

The Council had received representations from the Police and Environmental Protection in relation to the licensing objectives.

It was noted that it was not possible to add conditions to a Temporary Event Notice as there was no licence to which conditions could be added. The options open to the Sub Committee were to allow the notice or reject it by way of a Counter notice.

Following the Licensing Officer's introduction, the Chairman invited Mr Sandwell, Surrey Police to present his objections to the Temporary Event Notice on behalf of Surrey Police, during which the following points were noted.

- A previous event had taken place on 1 September 2018. The Police did not object to that event based on assurances that had been made about the ways in which the licensing objectives would be adhered to.
- Subsequently the Police received a complaint from a resident in the area, a copy of which was provided to the Sub Committee and made reference to:
 - Concern about access to the road;
 - Noise;
 - Parking across resident's drives;
 - Driving across resident's front greens;
 - Finding nitrous oxide canisters litter after the event.
- As a result the Police were not confident that the licensing objectives had been met and were concerned about the proposed event for May 2019 with the potential of residents being subjected to similar issues.
- Although the September event had been listed as a private one the Police had been aware of notices displayed on lampposts advertising the event in the local area together with an advert promoting the event on the website.
- As a result the Police objected on the basis of local resident's complaints and that the assurances provided for the September 2018 event had not been adhered to suggesting that the impact on the local neighbourhood outweighed what would be reasonable in support of the licensing objectives.

The Chairman thanked Mr Sandwell for his presentation and invited Ms Webb, representing Environmental Protection to present the reasons for her objections which included:

- Concern about public nuisance on the ground of noise;
- Previous complaints received about noise levels following the event in September 2018;
- Concern that the proposed marquees to be used for the event would not protect residents from noise levels; and
- That there was no noise plan in place to manage the impact of the event

Agenda Item 1

Licensing and Regulatory Sub-Committee
22 March 2019

Minutes

The Chairman thanked Ms Webb for her presentation and invited Mr Aderibigbe the Premises user to make the case for the Temporary Event Notice application which included:

- The event held in September 2018 had been largely a private occasion but accepted that it was also open to the public;
- The numbers in attendance did not exceed the event limit of 499;
- That a security firm was employed who maintained a check on the number of guests arriving at the event; they conducted searches and maintained a canine presence;
- Recognising that mistakes had been made in September; lessons had been learnt from the process and steps would be taken to prevent them happening again. Mr Aderibigbe referenced the draft tabled document that suggested ways of mitigating against the concerns that had been expressed. This included:
 - Changing the location of the marquee to assist with noise nuisance issues for the neighbourhood;
 - Apply a decibel limit (85) to the level of sound;
 - Seek to prevent a recurrence of the problems experienced by neighbours last year;
 - Welcoming a police presence at the event;
 - keeping noise recordings from the event and to be made available as required;
 - Provide security at the entrance to neighbour's properties and be deployed on the road to manage any possible disturbance;
 - Shuttle buses would be used from Purley Station which had an hourly night service;
 - Parking on site would be free;
 - Barriers or cones would be deployed to discourage parking;
 - Neighbours affected would be offered Hotel accommodation at the organisers expense to mitigate against any disturbance; and
 - a self imposed fine would be introduced if the event did not meet the terms of the proposed conditions.
- Mr Aderibigbe confirmed that he was presenting these options with a view to entering into a positive dialogue in relation to the objections that had been raised.

The Chairman thanked everyone for their oral submissions and opened the floor to questions, during the course of which the following points were noted:

- Should the event proceed a different security company would be employed to patrol the whole event.
- The security company would not have powers to secure roads or parking issues and it was unlikely that the police would have resources to manage the activity;
- The security company would be requested to provide a report on any issues identified at the event;
- No tickets had been sold for the event but 90 people had signed up onto the waiting list;

Agenda Item 1

Licensing and Regulatory Sub-Committee
22 March 2019

Minutes

- Agreement by the Premises User to manage reduced sound levels as part of an agreed noise management plan utilising a consultant to offer advice before and at the event. The plan could also consider changing the location of the marquees to reduce possible noise problems;
- Confirmation that the proposed self imposed fine of £2000 (or higher if necessary) in the event of non compliance with any conditions agreed for the event was affordable to the Premises User;
- That drug paraphernalia (nitrous oxide canisters and balloon skins) were found on the morning after the September event (away from the boundary of event's premises). There was no evidence presented that associated these drugs with the event premises however the police made the point that in their view there was a causal link with the event at the premises. No details were available at the hearing on the quantity found or police reports about drugs associated with the previous event;
- Clarification of the proposed lighting arrangements for the proposed event; Ms Webb also commented that both light and sound management is a technical issue and requirements could only be satisfied with expert reports;
- The name of the shuttle bus company could not be recalled at the hearing, however it was referenced that more publicity would be provided about this facility in an effort to reduce the numbers walking on the approach roads to access the event. British Transport Police would be informed of the shuttle arrangements from Purley station if recommended;
- The Premises user confirmed that he was not operating a company to deliver the event.

The Chairman ascertained that everyone had had an opportunity to put questions or seek clarifications and then invited the parties to make closing remarks.

- The Police concluded by reiterating the complaint that they had received from a resident; that the licensing objectives were potentially being undermined and that they were not confident that the security was sufficient at the event to allow it to proceed.
- The Environmental Health Officer concluded by making reference to public noise nuisance issues such as amplified music/unamplified sounds/vocal sounds, .
- The Premises user confirmed that he had taken on board all of the objections and wanted to move forward to find a solution to these challenges by entering into a 'contract' in the spirit of co-operation and good faith and would hold true to what was committed in writing.

*The Sub Committee adjourned to deliberate at 11.36 pm
and resumed at 12.29 pm to give its decision.*

The Licensing and Regulatory Sub Committee **RESOLVED** that a Counter Notice be issued for the following reasons:

- Having considered the papers and heard all the representations the Sub Committee had concerns that the licensing objectives:

Agenda Item 1

Licensing and Regulatory Sub-Committee
22 March 2019

Minutes

- The prevention of Crime and Disorder;
- Public Safety; and
- The prevention of public nuisance

could not be sufficiently met if this event was permitted to proceed. There are inadequate measures in place to protect the public and local residents from crime, anti social behaviour and noise nuisance.

Informative

The Sub Committee noted the premises user's desire to collaborate and co-operate with the relevant authorities and anticipates that this will continue in the future.

10. MEDIATED APPLICATIONS

RESOLVED, that the following applications determined through mediation be **NOTED AND APPROVED**:

- (a) Application ref: 18/08341/LAPREM for a new premises licence at Kingswood Golf and Country Club, Sandy Lane, Kingswood, Surrey KT20 6NE
- (b) Application ref: 18/08159/LAPREM for a new premises licence Merstham Football and Social Club Ltd., Weldon Way, Merstham Surrey RH1 3QB
- (c) Application ref: 19/00707/LAPREM for a new premises licence Pistols Kitchen, 18 Walton Street, Walton on the Hill, Surrey KT20 7RT
- (d) Application ref: 19/01272/LAPREM for a new premises licence Pizza project, 2 High Street, Merstham, Redhill Surrey RH1 3EA.

The Meeting closed at 12.33 pm

This page is intentionally left blank

Agenda Item 4

Licensing & Regulatory Sub Committee
20 December 2019

Agenda Item 4 Procedure Note
Application for a new Club Premises
Certificate for Reigate Ex-Service &
Social Club, 1 Chartfield Road, Reigate,
RH2 7JZ

Licensing & Regulatory Sub-Committee

Hearings Procedure Note

Series A: Licensing Act 2003

Note: Before the meeting begins the Chairman will remind everyone that the meeting is being recorded and webcast live and that anyone present therefore accepts that they may be filmed or recorded.

The order of business will be as follows, although the Chairman has discretionary power to vary it subject to all parties receiving a fair hearing

1. **The Chairman** will introduce themselves, and will invite the Sub Committee, officers, the applicant and other interested parties to introduce themselves.
2. **The Chairman** will ask the interested parties whether agreement has been reached on any of the issues which are in dispute.
3. **The Chairman** will ask the applicant (or their representative) to confirm who will be speaking at the hearing.
4. **The Chairman** will ask other interested parties to confirm who will be speaking at the hearing.

Note:

Only those having made written representations (or their appointed representative) may speak at the hearing.

Details of all speakers should be provided to Democratic Services when returning the LAR1 notification form, at least five working days before the hearing (Deadline: Friday 13 December 2019).

Any late request to speak will be at the discretion of the Chairman and subject to equal treatment of all parties.

Agenda Item 4

Licensing & Regulatory Sub Committee
20 December 2019

Agenda Item 4 Procedure Note
Application for a new Club Premises
Certificate for Reigate Ex-Service &
Social Club, 1 Chartfield Road, Reigate,
RH2 7JZ

5. **The Chairman** will invite the **Licensing Officer** to present the report, giving a brief outline of the application and the issues for consideration by the Sub-Committee.
6. **The Chairman** will invite the parties to make their representations to the Sub-Committee, in the following order:
 - (a) Applicant (or representative)
 - (b) Responsible authorities
 - (c) Other interested parties either for or against the application.
7. **The Chairman** will invite questions to and from the parties in the following order:
 - (a) from the Licensing & Regulatory Sub Committee members to:
 - i. the Licensing Officer
 - ii. the applicant (and/or their representative)
 - iii. the responsible authorities
 - iv. any other speaker
 - (b) from the Licensing Officer to any other party;
 - (c) from the applicant and/or representative to any other party;
 - (d) from the responsible authorities to any other party;
 - (e) from any other speaker to any other party

Note: All questions must be put through the Chairman. There is to be no direct cross-examination between the parties, at any time, without the express permission of the Chairman.
8. **The Chairman** will invite closing submissions from the parties in the following order:
 - (a) the applicant (or their representative),
 - (b) the responsible authorities,
 - (c) any other speakers.

Agenda Item 4

Licensing & Regulatory Sub Committee
20 December 2019

Agenda Item 4 Procedure Note
Application for a new Club Premises
Certificate for Reigate Ex-Service &
Social Club, 1 Chartfield Road, Reigate,
RH2 7JZ

9. **The Chairman** will confirm that no one else has anything further to add and will then adjourn the meeting.
10. The Sub-Committee will deliberate in private, attended by the legal officer and the democratic services officer who may only give professional advice or guidance.
11. If it is necessary to recall any party to clarify points in issue, all parties will be invited to return.
12. When the Sub-Committee has reached its decision all parties will be advised and the Chairman will resume the meeting.
13. **A summary of the decision will be given**, which is to be considered as provisional and subject to amendment or correction in the detail, until the formal decision is issued in writing.

HEARING FORMALLY CLOSED

This page is intentionally left blank

Agenda Item 5



REPORT OF:	HEAD OF NEIGHBOURHOOD OPERATIONS
AUTHOR:	DIANNE MITCHELL
TELEPHONE:	01737 276804
E-MAIL:	Dianne.Mitchell@reigate-banstead.gov.uk
TO:	LICENSING & REGULATORY COMMITTEE
DATE:	FRIDAY DECEMBER 20 TH 2019

AGENDA ITEM NO:	5	WARD(S) AFFECTED:	MEADVALE AND ST JOHNS
------------------------	---	--------------------------	-----------------------

SUBJECT:	APPLICATION 19/04555/LAPREC FOR A NEW CLUB PREMISES CERTIFICATE FOR REIGATE EX-SERVICE & SOCIAL CLUB, 1 CHARTFIELD ROAD, REIGATE, RH2 7JZ
PURPOSE OF THE REPORT:	TO DETERMINE THE APPLICATION FOR A CLUB PREMISES CERTIFICATE

OPTIONS

The Committee has the following options:

1. To grant the certificate subject to such conditions as are consistent with the club operating schedule accompanying the application, modified to such extent as the authority considers appropriate for the promotion of the licensing objectives.
2. To exclude from the scope of the certificate any of the qualifying club activities to which the application relates;
3. To reject the application.

The Licensing & Regulatory Sub-Committee has authority to determine the above options.

Background

1. The previous club premises certificate reference 17/0009/LAPREC issued to Reigate Ex Service and Social Club was surrendered on 11 October 2019. Section 81 of the Licensing Act 2003 (the Act) confirms that the certificate lapses with immediate effect on receipt of the notice of surrender and cannot be reinstated.
2. Reigate Ex-Service and Social Club Ltd., of 1 Chartfield Road, Reigate, RH2 7JZ have now made an application for a new club premises certificate. This has been submitted on behalf of the club by Andrew Hudson, Club Treasurer. A copy of the application and premises plan showing the proposed licensed area is attached at Annex 1.

Agenda Item 5

3. A location plan showing the proximity of adjacent roads is attached at Annex 2. This plan does not include the recent development at Group House 2A Albion Road Reigate Surrey RH2 7JY Planning reference 15/01543/DET11 Demolition of existing building and erection of a 2-storey building, with accommodation in the roof space, containing 8 x 2-bedroom flats and related facilities providing refuse storage, cycle parking and 11 car parking spaces. Annex 3 details the site layout and floor plans for this development.
4. The Licensing Act requires that a copy of the club rules accompany the application. A copy of the rules introduced by the Club in October 2016 is included at Annex 4. On 14th October 2019 the club members held a Special General Meeting where the members unanimously voted to remove the existing executive committee and put in place a new committee who have submitted this application on behalf of the club.

Application Summary

5. The times requested in the application and previous permissions, granted in February 2017 following a minor variation, are compared in the table below:

Activity	Current application	Location	Previous licence 17/0009/LAPREC	Location
Films	Mon – Sat 12:00-23:00hrs Sunday 12:00-22:30hrs	Indoors	Tues-Thurs 19:30-23:00hrs Sunday 19:30-22:00hrs	Indoors
Indoor sporting events	Mon-Weds 12:00-23:30hrs Thurs-Sat 12:00-00:00hrs Sun 12:00-23:00hrs	Indoors	Mon-Thurs 19:00-22:30 hrs	Indoors
Live Music	Mon-Thurs 19:00-23:00hrs Friday 19:00-23:30 hrs Saturday 12:00-23:30 hrs Sunday 12:00-22:30hrs	Indoors	Fri-Sat 20:00-23:00hrs Sunday 20:00-23:00hrs	Indoors
Recorded Music :	Mon-Weds 12:00-23:00hrs Thurs-Sat 12:00-23:30hrs Sunday 12:00-22:30hrs	Indoors	Fri-Sat 20:00-23:00hrs Sunday 20:00-23:00hrs	Indoors

Agenda Item 5

Supply of Alcohol:	Mon-Weds 12:00-23:00hrs Thurs-Sat 12:00-23:30hrs Sunday 12:00-22:30hrs	On and off premises	Mon-Thurs 13:00-23:00hrs Fri-Sat 11:00-23:30 hrs Sunday 12:00-22:30 hrs	On and off premises
Opening Hours:	Mon-Weds 12:00-23:30hrs Thurs-Sat 12:00-00:00hrs Sunday 12:00-23:00hrs		Mon-Thurs 13:00-23:30hrs Fri-Sat 11:00-00:00hrs Sunday 12:00-22:30 hrs	

6. The current application also proposes the following on New Year's Eve; live music until 00:30hrs; recorded music and supply of alcohol until 01:00hrs; open to members and guests until 01:30hrs. The previous licence allowed alcohol sales until 01:00hrs on Christmas and New Year's Eve
7. Section L of the application form details the steps to be taken to promote the licensing objectives such as staff and Committee training in relation to licensing and health and safety; operational CCTV; zero tolerance to bad behaviour through a new disciplinary Committee; notices requesting members and guests to leave the premises and area quietly; timing of deliveries, arrival and departure of staff after trading hours not to cause disturbance to local residents etc. It should be noted that some of the steps in the application may be overwritten by the more stringent proposed conditions from the responsible authorities as detailed in Annex 5.

Representations.

8. A representation was received from Surrey Police advising that the application in its current format, did not adequately promote the crime and disorder licensing objective. The objection and a list of proposed conditions agreeable to the applicant are attached on pages 119 to 120 at Annex 5.
9. A representation was received from the responsible authority for environmental protection on the grounds of public nuisance in respect of live and recorded music, as well as the use of the smoking area and general running of the club. The officer considered that the operating schedule did not contain sufficient measures to promote the licensing objectives. At the time of writing the report a list of proposed conditions had been presented to the applicant for consideration. The objection and proposed conditions are detailed on pages 121 to 125 of Annex 5.
10. A further 31 valid representations, were received from interested parties objecting to the application. The relevant parts of the representations refer to a history of antisocial behaviour and noise from members and guests; loud music; litter; allegations of drug dealing; non compliance with licensing conditions. The representations are reproduced in full at Annex 5.

Agenda Item 5

Premises history

11. Following previous residents' complaints and police interventions the premises submitted a Minor variation in January 2017 to amend the licence conditions and reduce the hours of operation. The Club Premises certificate issued following the minor variation is attached at Annex 6.
12. One of the conditions on this licence limited the number of functions per calendar year to 18. Although intended to restrict the activity of the Club, it would still have been entitled to use the permitted number of Temporary Event notices (TEN) in addition to these events. The licence also failed to define 'functions' which has caused some historical problems with enforcement. Since the Act does not permit a club to hire out facilities for licensable activities to non-members other than under a TEN these should be used for any future activity of this nature.
13. A summary of complaints received since February 2017 and responses from the club is attached at Annex 7.

Policy and Legal Considerations

14. Relevant to this application are section 8 of the Council's Statement of Licensing Policy – The Licensing Objectives, Section 149 Equality Act 2010 - Public Sector Equality Duty, Human Rights Act 1998. Licensing Act 2003; Part 2 Licensing Authorities (sections 4-6); Part 3 Premise Licences (sections 11-23); section 182 Home Office guidance; section 183 Hearings and other matters considered relevant on the facts.

Appeals Procedure

15. In cases where an application for a club premises certificate is either rejected or granted, in full or in part, an appeal may be made to the Magistrates Court within 21 days beginning with the day on which the appellant was notified of the decision. The rights of appeal are available to both the applicant, in cases where the application is rejected, and to persons who made relevant representations in cases where the application is granted.

Background Papers:	None
Annex 1	Application form
Annex 2	Location plan
Annex 3	Development at 2A Albion Road – Site layout and floor plans
Annex 4	Club rules October 2016

Agenda Item 5

Annex 5	Representations from responsible authorities and interested parties.
Annex 6	Club premises certificate 17/00079/LAPREC
Annex 7	Complaint summary following Minor variation issued February 2017

This page is intentionally left blank

Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

REIGATE EX-SERVICE & SOCIAL CLUB LIMITED

(Insert name of club)

club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 – Club premises details

Name of club REIGATE EX-SERVICE & SOCIAL CLUB LIMITED			
Postal address of premises or, if none, ordnance survey map reference or description 1 CHARTFIELD ROAD			
Post Town	REIGATE	Postcode	RH2 7JZ
Telephone number (if any)	01737 242009		
E-mail address (optional)	ANDY@REXS.ORG.UK		

Name of person performing duties of a secretary to the club LEE COWPERTWAITE			
Address of person performing duties of a secretary to the club 104 BUSHFIELD DRIVE			
Post Town	REDHILL	Postcode	RH1 5BW
Daytime contact telephone number (if any)	07841 537767		
E-mail address (optional)	lee@rexs.org.uk		

Non-domestic rateable value of premises	£6,800
---	---------------

Are the club premises occupied and habitually used by the club?

Yes ☒ No ☐

Part 2 – Club Operating Schedule

When do you want the club premises certificate to start?

DD		MM		YYYY			
2	1	1	1	2	0	1	9

If you wish the certificate to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

General description of club (please read guidance note 1)

A PRIVATE MEMBERS SOCIAL CLUB COMPRISING ONE BUILDING.

THE GROUND FLOOR IS DIVIDED INTO A SNOOKER ROOM, A MAIN BAR AREA AND A FUNCTION HALL.

THERE ARE TWO SMALL OFFICES ON THE FIRST FLOOR AND A DESIGNATED SMOKING AREA/PATIO TO THE SIDE OF THE BUILDING.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

What qualifying club activities do you intend to conduct on the club premises?

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☒
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I)

☒

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J)

☒

In all cases complete boxes K and L.

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Very rare showing of films. Less than 10 time per annum.		
Mon	12:00	23:00			
Tue	12:00	23:00	Might show some kids films in the function hall during school holidays. This will be fully supervised.		
Wed	12:00	23:00			
Thur	12:00	23:00	State any seasonal variations for the exhibition of film (please read guidance note 5) As above during school holidays and as part of a Christmas party.		
Fri	12:00	23:00			
Sat	12:00	23:00	Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read guidance note 6)		
Sun	12:00	22:30			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details here (please read guidance note 4) Pool, Snooker, Bar Billiards and Darts
Day	Start	Finish	
Mon	12:00	23:30	
Tue	12:00	23:30	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed	12:00	23:30	
Thur	12:00	00:00	
Fri	12:00	00:00	<u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Sat	12:00	00:00	
Sun	12:00	23:00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) THE CLUB WILL OCCASIONALLY HAVE LIVE MUSIC/BANDS.		
Mon	19:00	23:00			
Tue	19:00	23:00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Wed	19:00	23:00			
Thur	19:00	23:00	Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 6) NEW YEARS - LIVE MUSIC UNTIL 00.30		
Fri	19:00	23:30			
Sat	12:00	23:30			
Sun	12:00	22.30			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) JUKEBOX MUSIC AND/OR BACKGROUND MUSIC		
Mon	12:00	23:00			
Tue	12:00	23:00	MEMBERS FUNCTIONS WILL HAVE A DJ PLAYING RECORDED MUSIC		
Wed	12:00	23:00			
Thur	12:00	23:30	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Fri	12:00	23:30			
Sat	12:00	23:30	Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list (please read guidance note 6) NEW YEARS EVE UNTIL 01:00		
Sun	12:00	22:30			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 5)		
Wed			Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for this entertainment</u> (please read guidance note 5)		
Fri					
Sat			<u>Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption -please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations (please read guidance note 5)		
Mon	12:00	23:00			
Tue	12:00	23:00			
Wed	12:00	23:00			
Thur	12:00	23:30			
Fri	12:00	23:30	Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 6) NEW YEARS EVE UNTIL 01:00 MONDAY 9TH DECEMBER 2019 - LOCAL DARTS LEAGUE PRESENTATION NIGHT - UNTIL 00:00		
Sat	12:00	23:30			
Sun	12:00	22:30			

J

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	12:00	23:30	
Tue	12:00	23:30	
Wed	12:00	23:30	
Thur	12:00	00:00	
Fri	12:00	00:00	Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list (please read guidance note 6) NEW YEARS EVE UNTIL 01:30 MONDAY 9TH DECEMBER 2019 - LOCAL DARTS LEAGUE PRESENTATION NIGHT - UNTIL 00:30
Sat	12:00	00:00	
Sun	12:00	23:00	

K

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 9). N/A

L

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

New staff and committee training will be implemented particularly in relation to licensing and health & safety.
All members will be made fully aware of our requirements and obligations under our club premises certificate and the committee will act swiftly should there be any breach of these.
The club will be run by an elected committee which will stand for re-election every year.
The club will be run as a bona fide club under our rules and our legal obligations under our club premises certificate.
We will work closely with the local council to ensure all our requirements are met.

b) The prevention of crime and disorder

A clear and legible notice will be posted on the front door and around the premises indicating our opening hours under the terms of our club premises certificate and during which licensable activities are permitted.
Clear and conspicuous notices warning that any potential criminal activity, such as theft, or drug taking will not be tolerated and will lead to an immediate ban.
CCTV will be operational and appropriate notices of this will be put in place.
The new committee will instigate zero tolerance to bad behaviour. A new disciplinary committee will be set up for this purpose.

c) Public safety

All required training will be organised for all staff and committee members.
A log book shall be kept upon the premises with all particulars of inspections made that are required to comply with any public safety conditions attached to the club premises certificate. The log book shall be kept available for inspection by persons authorised by the Licensing Act 2003.
Adequate access will be provided for emergency vehicles.
All parts of the premises and all fittings and apparatus therein, door fastenings and notices and the seating, lighting, heating, electrical, ventilation, sanitary accommodation, washing facilities and other installations, will be maintained at all times in good order and in a safe condition.

d) The prevention of public nuisance

Prominent, clear and legible notices will be displayed at all exits requesting our members and guests to respect the needs of nearby residents and to leave the premises and the area quietly.
Deliveries of materials necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.
Any staff who arrive early morning or depart late at night when the business has ceased trading will conduct themselves in such a manner to avoid causing disturbance to nearby residents.
Members and their guests will be asked not to stand around talking in the street outside the premises, and will be asked to leave the vicinity as quickly and as quietly as possible.
The movement and emptying of bins and rubbish outside the premises will be kept to a minimum after 8.00pm.

e) The protection of children from harm

Clear and concise notices will inform parents that they must supervise their children at all times. Should children attending the club ever become a problem the committee will enforce a curfew. This is a family club, but we understand that we may have to put such a ruling in place if required.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and plan to the responsible authorities. (I understand the council do this for us) ☒
- I have completed and enclosed the club declaration and enclose a copy of the club rules. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 3 – Signatures (please read guidance note 11)

I ANDREW DAVID HUDSON

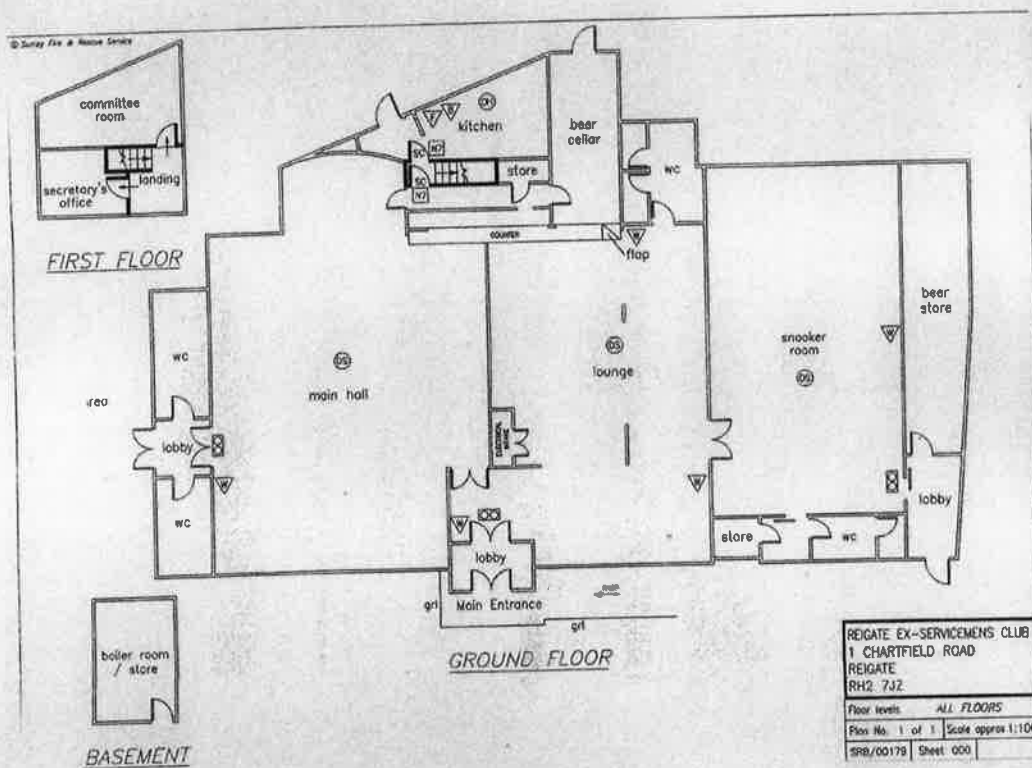
(Insert full name)

make this application on behalf of the club and have authority to bind the club

Signature	
Date	28/10/2019
Capacity	CLUB TREASURER

Address for correspondence associated with this application (please read guidance note 12)
36 GOODWOOD ROAD

Post town	REDHILL	Post code	RH1 2HH
Telephone number (if any)	07712 871167		
If you would prefer us to correspond with you by e-mail your e-mail address (optional) andy@rexs.org.uk			



Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or

(iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively) where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If the club wishes members and their guests to be able to consume alcohol on the premises please tick 'on the premises'. If the club wishes people to be able to purchase alcohol to consume away from the premises please tick 'off the premises'. If the club wishes people to be able to do both please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, gambling machines etc.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. This is the address which we will use to correspond with the club about this application.



© Crown Copyright and database right 2019. Ordnance Survey licence number 100019405

Reigate Ex Servicemans Club

Scale: 1:1250 @ A4

Printed on: 5/12/2019 at 13:46 PM

Reigate & Banstead Borough Council
Castlefield Road, Reigate
Surrey, RH2 0SH

This page is intentionally left blank



Dimensionally based on measured survey and CAD plot thereof all provided by client merged with OS base

Site location plan 1:1250

North

R A HUMPHREYS
Dip TP, DipUD, IHBC

Surveying, Architectural,
Town Planning & Urban
Design Consultant

Firbank, Eyhurst Close
Kingswood, Surrey
KT20 6NR
01737 831218

Project

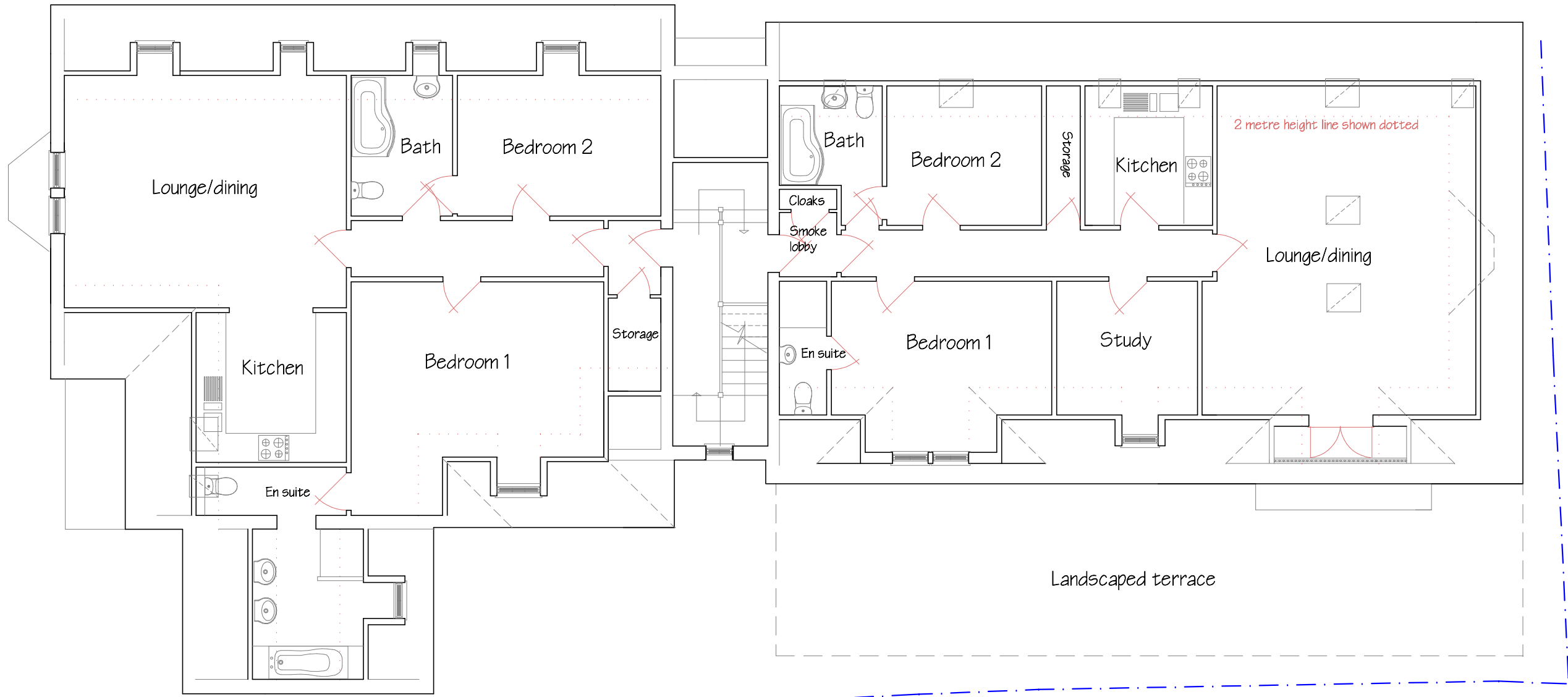
2a Albion Road
Reigate
Proposed Development

Title

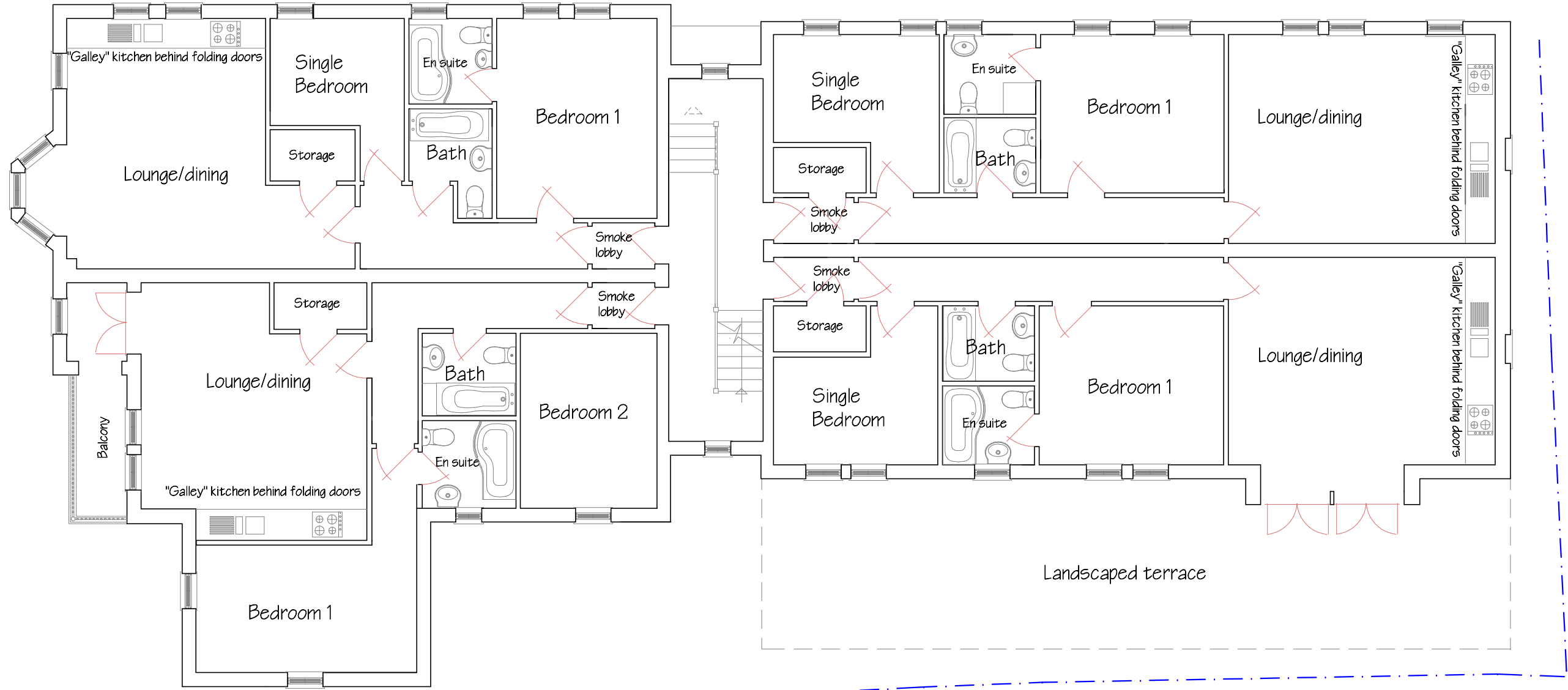
Site layout &
context

North	Date	June 15
	Scale	1:200 @A1
Drawing No.		Rev.
JS/AR/2.01		

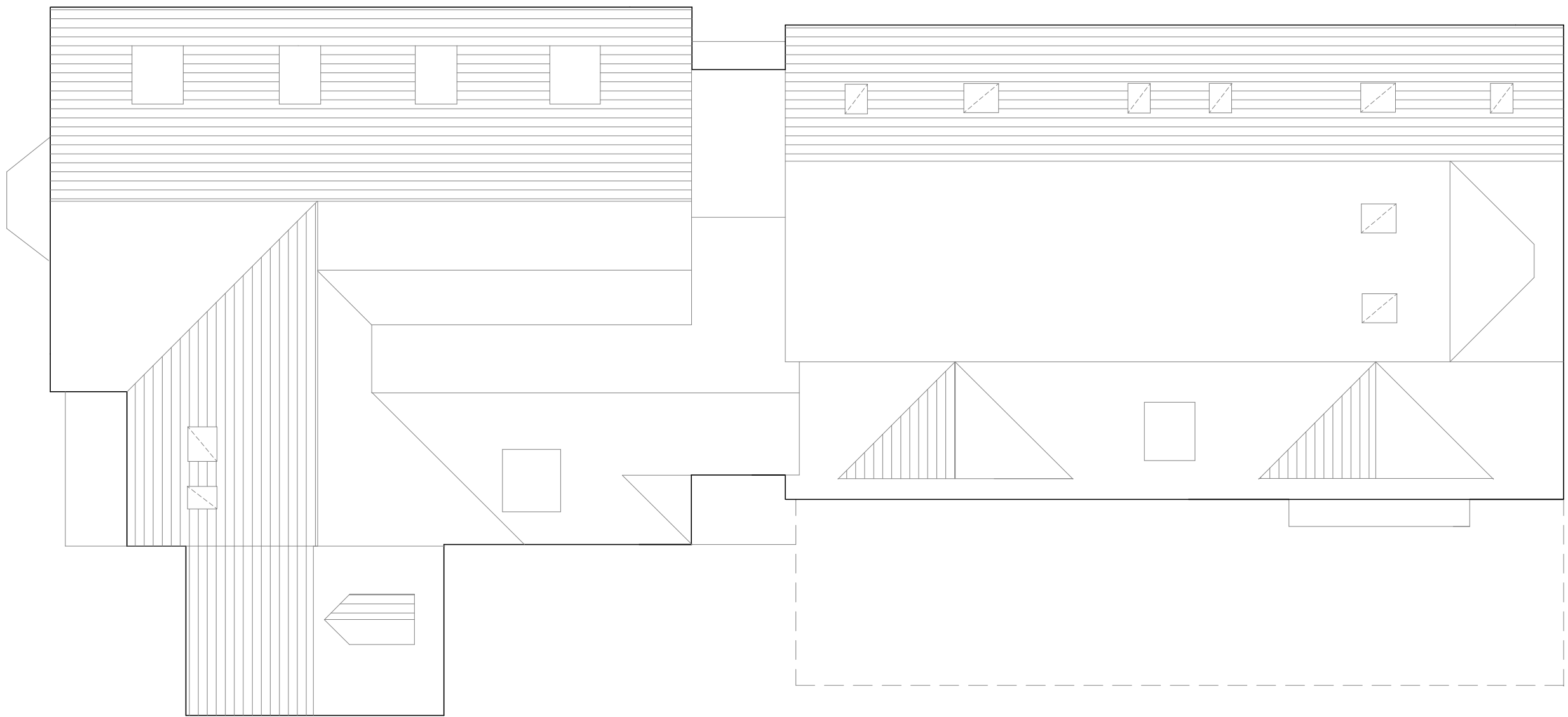
This page is intentionally left blank



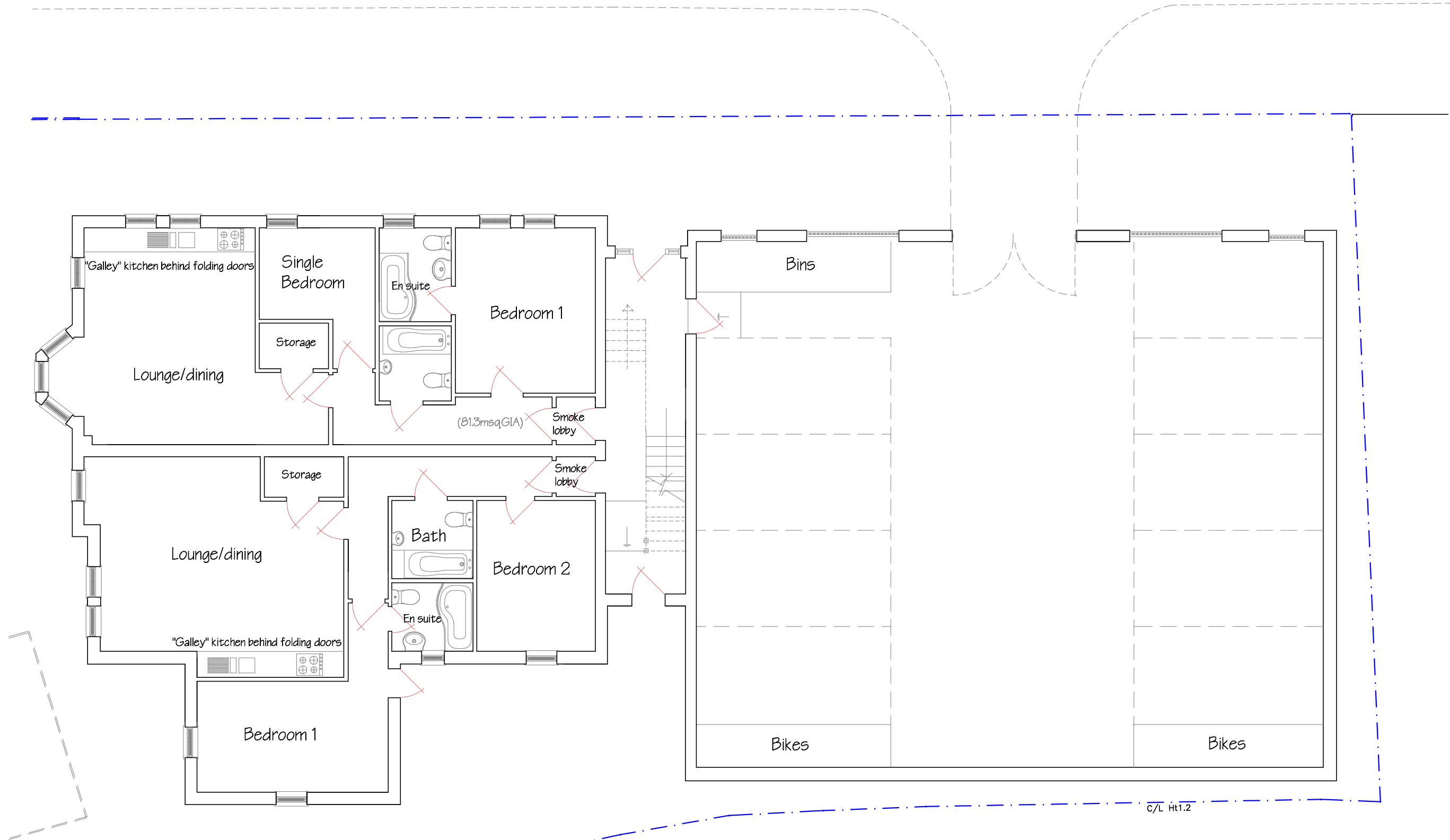
SECOND



FIRST



ROOF



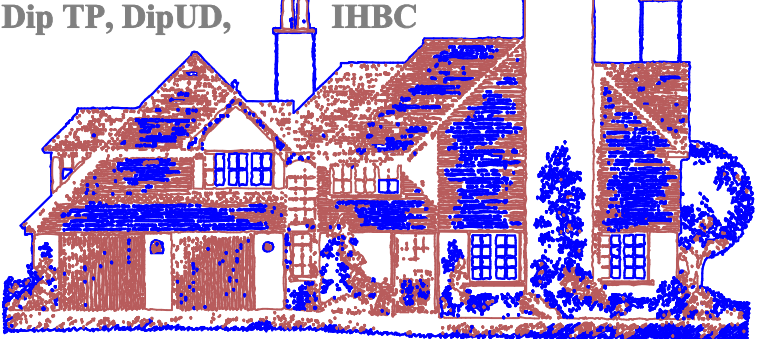
GROUND

Dimensionally based on measured survey and CAD plot thereof by provided by client.

1m 0 1 2 3 4 5 6m

Copyright of RA Humphreys 2015

R A HUMPHREYS
Dip TP, DipUD, IHBC



Surveying, Architectural,
Town Planning & Urban
Design Consultant

Firbank, Eyhurst Close
Kingswood, Surrey
KT20 6NR
01737 831218

Project

2a Albion Road
Reigate
Proposed Development

Title

Proposed Floor
Plans

North	Date
	June 15
Scale	1:100
	@A1

Drawing No.	Rev.
JS/AR/2.02	

This page is intentionally left blank

RE-IGATE EX-SERVICE & SOCIAL CLUB LTD

1 CHARTFIELD ROAD
REIGATE
SURREY
RH2 7JZ

R U L E B O O K

INDEX

1. THE CLUB
 - 1.1. Name and Objectives
 - 1.2. Office
2. MEMBERSHIP
 - 2.1. Becoming a Member
 - 2.2. Shares
 - 2.3. Amount of Subscription
 - 2.4. Register of Members
 - 2.5. Types of Membership
 - 2.6. Arrears of Subscription
 - 2.7. Losing Membership

- 2.8. Expulsion from Membership
- 3. USE OF CLUB PREMISES
 - 3.1. Who can use the Club
 - 3.2. Persons not accepted on Club premises
 - 3.3. Conduct within the Club
- 4. WHO CAN BE SERVED AT THE BAR
 - 4.1. Excisable articles
 - 4.2. Age limitations
- 5. CLUB MANAGEMENT
 - 5.1. Committees
 - 5.2. Sub-Committees
 - 5.3. Chair Person
 - 5.4. Quorum
 - 5.5. Meetings held
 - 5.6. Other Sub-Committees
 - 5.7. Co-opted Members
 - 5.8. Minutes of Meetings
 - 5.9. Lay Member selection
 - 5. 10. Officer selection
 - 5. 11. Sub-Committee eligibility
 - 5. 12. Sub-Committee candidates
 - 5. 13. Election
 - 5. 14. Resignation
 - 5.15. Removal
- 6. GENERAL MEETINGS
 - 6.1 Annual General Meetings
 - 6.2 Special General Meetings
 - 6.3 Quorum
 - 6.4 Adjournment
 - 6.5 Rescinding Resolutions
 - 6.6 Voting on Resolutions
 - 6.7 Conduct of Elections
- 7. DUTIES
 - 7. 1. Executive Committee

- 7.2. General Purposes Committee
- 7.3. Sub-Committees
- 7.4. President
- 7.5. Vice Presidents
- 7.6. Secretary
- 7.7. Treasurer
- 8. RULES AND BYE-LAWS
 - 8.1. Rules
 - 8.2. Bye-Laws
- 9. PERMISSIONS
 - 9. 1. Inspection of Books by Members
 - 9.2. Permitted Hours and opening hours
 - 9.3. Applications to Registrar
- 10. STATUTORY REQUIREMENTS
 - 10.1. Club Auditor
 - 10.2. Depreciation
 - 10.3. Balance Sheet
 - 10.4. Annual Return
 - 10.5. Borrowing Powers
 - 10.6. Investments
 - 10.7. Proceedings on death or bankruptcy
 - 10.8. Dissolution
 - 10.9. The Seal of the Club
 - 10. 10. Use of the Name
- 11. POWER OF THE CLUB
 - 11.1. Authority
 - 11.2. Orders
- 12. CHANGE OF OFFICE
- 13. INDEMNITY
- 14. OVERALL CLUB MANAGEMENT

ALL PREVIOUS RULES RESCINDED

1. THE CLUB

1.1. Name and Objectives

The Society (hereinafter called the "Club") shall be named REIGATE EXSERVICE & SOCIAL CLUB LIMITED and its objectives are to carry on the business of Club Proprietors by providing for the use of Members a social environment for recreation and the other advantages of a Club.

1.2. Office

Registered Office shall be at 1 Chartfield Rd, Reigate, Surrey, RH2 7JZ.

2. MEMBERSHIP

2.1. Becoming a Member

2.1.1. All persons aged 18 and over may apply for Membership.

2.1.2. An Applicant must attend the Club with his Proposer and his Secunder to complete the Application Form. The candidate shall be proposed by a Member, and seconded by another Member. Each of these Members must be of at least one year standing, and be able from personal knowledge to vouch for the respectability and fitness of the candidate to be a Member.

2.1.3. No Member may Propose or Second more than four applicants in any one year.

2.1.4. A Candidate for election must sign an Application Form for one Share and sign such declaration of concurrence with, and adherence to the purposes of the Club as shall be required by the Club.

2.1.5. The Candidate's name and current address shall be supplied on the Application Form.

2.1.6. The Application Form shall be submitted to the Membership Secretary together with the full current Membership Fee, the cost of one Share, fixed at 5 pence, and the price of a Rule Book. A temporary receipt will be issued for all monies paid.

2.1.7. An Applicant may use the Club after 48 hours has elapsed following the submission of the Application Form, for a probationary period prior to a decision on the acceptance of that application.

2.1.8. The Application Form shall be displayed on Club premises in a part frequented by the Members for at least fourteen days.

2.1.9. Objections to the application must be lodged with the Secretary within 10 days of the Form being displayed. Objections in writing may be sufficient to exclude an applicant from Membership. However, the General Purposes Committee may require the attendance of any candidate and the candidate's Proposer to answer such questions as that Committee consider relevant to the application for Membership. If a candidate does not appear before the Committee when required to do so, without a genuine reason acceptable to the Committee, the Election shall not be proceeded with. The prepaid fee shall be refunded if the Application is rejected.

2.1.10. The General Purposes Committee may also call objectors to a separate Meeting to discuss their objections.

2.1.11. The decision of the General Purposes Committee shall be final in this matter.

2.1.12. Any person whose Membership Application is rejected may not reapply for Membership within one year of the rejection.

2.1.13. Prospective Members must attend at the Club to receive their Membership Cards when advised by the Membership Secretary.

2.1.14. Membership is confirmed by the Membership Secretary when a Membership Card, a Rule Book and a receipt for any fees paid is issued.

2.2. Shares

2.2.1. Shares shall not be withdrawable.

2.2.2. No Member shall hold more than one Share, and no interest or dividend shall be paid on it. Shares shall not be transferable.

2.2.3. A Member shall forfeit the Share on ceasing to be a Member, whatever the cause.

2.3. Amount of Subscription

2.3.1. All Members shall pay a subscription of such sum as shall be fixed by Resolution at the General Meeting held in the March of the year preceeding that in which such subscription is due. The new subscription shall be proposed by the Executive Committee and included in the Agenda for the General Meeting posted in the Club in accordance with Rule 6.

2.3.2. Annual subscriptions are due on 1st. January for the following year of Membership.

2.3.3. The Membership Secretary shall be empowered to apply the subscription charged on a pro-rata basis to new Members enrolling after 31 March, reducing quarterly.

2.4. Register of Members

2.4.1. The Club shall keep at its Registered Office a Register of Members in which the Membership Secretary shall enter the following particulars:-

(a) The names and addresses of the Members.

(b) The date at which each person was entered in the Register as a Member, and the date at which any person ceased to be a Member.

(c) The names and addresses of the Officers, and the Offices held by them respectively, and the dates on which they assumed Office.

2.4.2. Every Member shall within 14 days, give notice to the Membership Secretary of any change to the information on record, and in default be subject to a fine of one pound or such other sum as may be decided by the Executive Committee from time to time.

2.5. Types of Membership

2.5.1. Member

Persons who have paid the full Membership Fee and are holders of one Share in the Club.

2.5.2. Honorary Member

The General Purposes Committee shall have the power to recommend to the Annual General Meeting, persons of distinction, or those who have rendered valuable service to the Club, as Honorary Members. Such Honorary Members shall enjoy the full privileges of Membership without entrance fee or subscription. Shareholders who become Honorary Members shall remain Shareholders.

2.5.3. Visiting Member

2.5.3.1. The following persons shall be admitted as Visiting Members:-

(a) Any Member of a Club supported by the Royal British Legion, or other Ex-Service or Service organisations. Visitors must write their names and addresses and the name of the organisation to which they belong in a book kept for that purpose. Any Official, being satisfied that they are

bona fide Members of the organisation concerned, shall admit the visitors as Visiting Members.

(b) Serving Members of the Armed Forces.

(c) Persons engaging in inter-Club Competitions and inter League functions, together with their accompanying supporters may be signed in by an Officer en bloc.

(d) Persons attending functions organised in the Club shall be Visiting Members for the duration of the function. The names of such persons must be displayed in the Club for 48 hours before the function. Admission to such groups is at the discretion of the General Purposes Committee.

2.5.3.2. Visiting Members shall have the same rights and privileges as other Members and be subject to Club Rules and By-Laws except that they must not attend General or Business Meetings of the Club nor introduce visitors.

2.5.3.3. The number of such persons admitted as Visiting Members shall not be significant in proportion to the total Membership present on that occasion.

2.5.4. Junior Member.

2.5.4.1. The children of bona fide Members of the Club, who are under 18 years of age, and hence not yet eligible for full Membership.

2.5.4.2. Members who have children admitted as Junior Members shall pay an additional subscription of 50 pence irrespective of the number of children.

2.5.5. Temporary Member

2.5.5.1. A Member may introduce for Temporary Membership a personal friend for a period not exceeding 15 days and not more than once in 12 months at a fee which will be reviewed annually by the Executive Committee and announced at the Annual General Meeting.

2.5.5.2. Such Temporary Members must be proposed by the introducer. 48 hours must elapse before a Temporary Member may use the Club, during which time their names will be displayed on the Club Notice Board. If accepted, the Temporary Member shall be the responsibility of the introducer and will be subject to the Club Rules and By-Laws during the period of such Temporary Membership.

2.5.5.3. The number of Temporary Members shall not exceed 5% of the Club's ordinary Membership at any one time.

2.6. Arrears of Subscription

2.6.1. Members who have not paid their subscription by the date when it has become due shall cease to be Members and their names shall be erased from the current list of Members.

2.6.2. No Member in arrears shall be permitted to use the Club or take any part in its affairs, and the Membership Secretary shall post in the Registered Office, within 5 days, a list of the names of Members in arrears.

2.6.3. The General Purposes Committee, on receiving information in writing addressed to the Secretary, that any Members being unable to pay their subscriptions due to illness or other incapacity may at its discretion direct the names to be omitted from such lists in which case such Members shall not forfeit the privileges of Membership.

2.7. Losing Membership

2.7. 1. Members shall cease to be

Members:2.7.1.1. by expulsion

2.7.1.2. by resignation or death

2.7.1.3. by non-payment of subscription

2.7.2. Persons whose Memberships have ceased by non payment of subscription may be nominated for Membership. Such former Members' names shall go to the foot of the waiting list for Membership and the nomination shall be treated as that of new Members.

2.7.3. There will be no refund of subscriptions for whatever reason.

2.8. Expulsion from Membership

2.8.1. The Club shall have the power to reprimand, suspend for a period not exceeding 12 months, or expel any Member who shall infringe any Rule, or whose conduct, whether within or without the Club premises, shall in their opinion render them unfit for Membership. No Member shall be expelled without being first summoned before a Disciplinary SubCommittee to explain their conduct, and given an opportunity to advance a defence. No Member shall be expelled unless a majority of two thirds of that Committee then present shall vote for their expulsion.

2.8.2. Every Member so summoned shall receive at least three clear days notice in writing from the Secretary.

2.8.3. Suspended members shall remain liable to pay their subscription.

3. USE OF CLUB PREMISES

3.1. Who can use the Club

3.1.1. All those persons described in Rule 2.5

3.1.2. Guests

3.1.2.1. A Member may personally introduce friends as guests, but no person shall be introduced more than twice within a month, and no Member may introduce more than two friends at any one time.

3.1.2.2. Guests and the Member introducing them shall sign their names in a book kept for that purpose. The Membership Number of the Member shall also be entered.

3.1.2.3. No Member shall be entitled to introduce a Guest to the Club during hours when licensed premises are by law closed in the locality.

3.1.2.4. A fee set by the Executive Committee must be paid for each guest, including spouse or partner, at each visit.

3.1.2.5. Members must accompany Guests introduced by them during the period of their stay in the Club and no Guest shall be permitted to make any payment of any kind whatsoever whilst in the Club.

3.1.2.6. Guests shall be subject to all Club Rules and Bye Laws.

3.1.3. Junior Members. The children of bona fide Members of the Club, who are under 18 years of age, and over 14 may visit the Club unaccompanied by their parents. The number of visits is not limited. Such young persons shall remain the responsibility of their parents at all times, even on such occasions as the parents are not present within the Club.

3.1.3.1. Junior Members may not introduce friends or guests into the Club.

3.2. Persons not accepted on Club premises:-

3.2.1. The following shall not be admitted as Visitors or Guests:-

(a) Former Members who have ceased to be Members under Rule

2.7.1.1.

(b) Applicants who, having been nominated, were refused Membership.

3.2.2. The General Purposes Committee shall have the power to refuse admission to Visiting Members in such cases and to limit their admission at such times and to such parts of the premises as they may deem necessary in the interest of the Club, and such notice of limitation shall be posted inside the Club.

3.3. Conduct within the Club

3.3.1. No betting, drunkenness, bad language or disorderly conduct shall be permitted on the Club premises. Any infringement of this Rule may render the Member offending to suspension or expulsion from the Club.

3.3.2. It shall be the duty of any Officer or Member of the Club to take all reasonable action to stop the offence in question, and to report the offenders forthwith to the General Purposes Committee through the Secretary.

3.3.3. Any Officer who witnesses persons behaving in such a manner that their conduct is to the detriment of the good order and management of the Club, may insist those persons leave the Club premises forthwith. Such persons who are Members may be informed their Membership is suspended, and such Members may not use the Club until a Meeting of a Disciplinary Sub-Committee has been arranged. (see Rule 2.8.1.). The Officer shall then report to the General Purposes Committee through the Secretary. Those persons who are not Members shall not be allowed on Club premises on any subsequent occasion.

4. WHO CAN BE SERVED AT THE BAR

4.1. Excisable Articles

4.1.1. Excisable articles may be supplied to persons over the age of 18 years and who are:

(a) Members of the Club .(b)

Visiting Members.

(c) Temporary Members.

4.2. Age limitation

4.2.1. No person under the age of 18 will be supplied with intoxicating liquor. However, parents or guardians may acquire such substances for consumption on the premises by young persons over the age of fourteen years who are in their charge.

5. CLUB MANAGEMENT

5. 1. There shall be an Executive Committee and a General Purposes Committee.

5.1.1. The Executive Committee shall consist of a maximum of five persons. They shall be the President, the Secretary, the Treasurer, and a maximum of two Lay Members. The Lay Members shall be Club Members of integrity who have volunteered their considerable and appropriate business expertise to the service of the Club. The Lay Members shall be selected by the elected Officers of the Executive Committee. Lay Members do not need to be approved by the Members.

5.1.2. The General Purposes Committee shall comprise the Members of the Executive Committee and the three Vice-Presidents. Vice Presidents may be represented in their absence by a deputy selected from the Members of their appropriate Sub-Committee.

5.2. There will be three separate Sub-Committees as follows:-

(a) Finance

(b) Sports and Social

(c) Premises

Each Sub-Committee will consist of a Vice President of the Club, plus a maximum of three elected Members.

5.3. The Chair of the Executive Committee shall be the President. The President will also act as the Chair Person for the General Purposes Committee.

5.3.1. The Chair Person shall have a second and casting vote in the event of a equality of votes at any Meeting of the Executive Committee or the General Purposes Committee.

5.3.2. In the absence of the Chair Person at a Meeting, an alternative Member of the Executive Committee shall take the Chair for that Meeting.

5.4. A Meeting of the Executive Committee shall be quorate with three or more Members in attendance. The General Purposes Committee shall be quorate when there are five Members of that Committee present.

5.4.1. A Meeting of a Sub-Committee shall be quorate if the Chair Vice President and one other Member is in attendance.

5.5. The Executive Committee shall meet nominally every four weeks. The General Purposes Committee shall also meet every four weeks, alternating with the Meetings of the Executive Committee.

5.5.1. Meetings of the Executive Committee and the General Purposes Committee shall be held at the instigation of the Club Secretary. Meetings of Sub-Committees shall be held on dates determined by the appropriate Vice Presidents.

5.6. Other Sub-Committees may be formed, at the discretion of the Executive and or the General Purposes Committee, to fulfil the various functional demands as required.

5.6.1. Persons from the body of the Membership may be seconded to these Sub-Committees at the discretion of the Executive or General Purposes Committee as appropriate.

5.6.2. Members of the General Purposes Committee may attend any SubCommittee Meeting but may not vote at such Meetings unless they are Members of the Sub-Committee.

5.7. Persons from the body of the Membership who are co-opted to offer particular expertise and are not replacing an elected Sub-Committee Member shall not be entitled to vote at Meetings.

5.8. Minutes will be taken at each Meeting of the Executive Committee and of the General Purposes Committee and will be distributed as appropriate.

5.9. The Lay Members serving on the Executive Committee shall hold the position for a period determined by the Executive Committee Officers. They may be asked to step down at any time as appropriate.

5.9.1. The candidates for these positions shall submit their Curriculum Vitae to the incumbent Executive Committee.

5.9.2. A short list shall be prepared by the President, the Secretary and the Treasurer. That group will then select a single successful candidate

for each position. The Membership will be informed of the names of the Lay Members selected.

5.10. Candidates for President, Vice-President, Treasurer and Secretary posts shall have served on a Sub-Committee for a minimum of one year.

5.10.1. In the exceptional circumstances that no eligible candidates offer themselves for the posts of Treasurer or Secretary at a General Meeting a decision to waive this requirement may be taken at that General Meeting.

5.11. To be eligible to serve on a Sub-Committee candidates for election shall have been Members for a minimum of one year.

5.12. Candidates for Sub-Committee posts may offer themselves for election to more than one Sub-Committee but may only be elected to one Sub-Committee.

5.13. The election of Officers shall take place at the Annual General Meeting.

5.13.1. The President, Treasurer and Secretary shall be elected for a three year period, one seeking re-election each year in rotation.

5.13.2. The Vice-Presidents shall similarly be elected for a three year period, one seeking re-election each year.

5.13.3. The Sub-Committee Members shall retire every twelve months, but shall be eligible for re-election.

5.14. Any elected Member of the General Purposes Committee who resigns will not be eligible to seek re-election to rejoin that Committee at the next Meeting at which an Election for their post is held.

5.14.1. In the event of the resignation or removal of a Member of the General Purposes Committee the replacing person shall hold the post only for the time the previous incumbent could have remained in Office.

5.14.2. In the event of a selected Lay Member resigning or not fulfilling the obligations of the position the elected Members of the Executive Committee may reconsider the position and select an alternative Lay Member.

5.14.3. In the event of the resignation of the President, a Vice President will be selected by the drawing of lots to assume the post of Acting President until the next Annual General Meeting, when an election

for President will be held. The new incumbent will then hold the post only for the time the previous incumbent could have remained in Office.

5.14.4. In the event of the resignation of a Vice President, an Acting Vice President will be selected by the drawing of lots from all the existing SubCommittee Members to assume the post until the next Annual General Meeting when an election for Vice President will be held. The new incumbent will then hold the post only for the time the previous incumbent could have remained in Office.

5.14.5. In the event of the resignation of the Secretary or the Treasurer a replacement may be selected from within the existing elected Members of the General Purposes Committee or a Sub-Committee. If no suitable candidate is available then a Special General Meeting shall be called at which an election must be held.

5.14.6. In the event of the resignation of a Sub-Committee Member a person from the body of the Membership may be co-opted to that SubCommittee. Persons who are co-opted to replace a resigning elected SubCommittee Member shall adopt the full rights of the replaced SubCommittee Member. Such new Sub-Committee Members shall leave the Sub-Committee before the next Annual General Meeting. They may offer themselves for election.

5.15. The President, Vice-Presidents, Secretary, Treasurer, and the SubCommittees or any Member thereof may be removed by a majority of twothirds of the Members present at a Special General Meeting called for that purpose.

5.15.1. In the event of the removal or resignation of the whole or the majority of any Committee or Sub-Committee the Secretary shall obtain propositions and appoint scrutineers and arrange for holding a ballot, and the result shall be declared to a Special General Meeting called by the Secretary.

5.15.2. In the event that the Secretary is removed at a Special General Meeting the body of the Membership attending that Meeting shall themselves appoint an Acting Secretary to make such arrangements.

5.15.3. The times and notices required by Rule 6.2. for Special General Meetings shall not apply in this case, but three days shall be allowed for propositions, the ballot shall be held on the following three days and the Special General Meeting within three days of the close of the ballot.

6. GENERAL MEETINGS

6.1. Annual General Meetings

6.1.1. An Annual General Meeting of Members shall be held in March of each year on a date to be fixed by the Executive Committee, of which 21 days notice, with a Draft Agenda, shall be given.

6.1.2. The Draft Agenda shall include Approval of Subscriptions for the year commencing in the January following the date of the Annual General Meeting, and the cost of Temporary Membership. It shall also contain any business submitted by the Executive Committee.

6.1.3. Subjects for discussion may be submitted by Members, in writing, at least 14 days before the date of the Meeting,

6.1.4. The Agenda for the Meeting will be posted seven days prior to the Meeting.

6.1.5. Subjects which are not included in the posted Agenda may be discussed under Any Other Business. Such subjects must be of a minor nature and be relevant to the Membership. Should any subject raised under Any Other Business be considered by the President to warrant more notice to the general body of Membership, then the President shall have the power to refer the subject to another Meeting.

6.2. Special General Meetings

6.2.1. A Special General Meeting shall be called by the Secretary in the following cases:-

(a) upon the direction of the General Purposes Committee, and in accordance with such direction

(b) on the requisition, signed by a minimum of twenty five Members, stating the special object thereof, and accompanied by a deposit of an amount calculated at the rate of 5 pence for every person signing, to be paid by one such Member. Such a Meeting shall be held not less than fourteen days or not more than twenty-one days from the receipt by the Secretary of the requisition.

6.2.2. Notice of any Special General Meeting and of the objects for which it is called, shall be posted in the Club by the Secretary at least ten days prior to the date of the Meeting. Should the Secretary not convene a Special General Meeting in the manner required for fourteen clear days

after a duly signed requisition has been delivered to him, any of the requisitionists may call such a Meeting, giving such notice as provided by this Rule.

6.2.3. No other business than that named in the Notice shall be brought before a Special General Meeting.

6.2.4. If by a Resolution of a Special General Meeting which has been called upon Requisition, it shall appear that in the opinion of such a Meeting it has been called for a frivolous purpose, the deposit shall be forfeited to funds of the Club or as the Meeting shall direct, otherwise it shall be returned to the depositors.

6.3. Quorum

6.3.1. A General Meeting may proceed to business if twenty five Members are present within thirty minutes after the time fixed for the Meeting, otherwise the Meeting, if a Special General Meeting convened on the requisition of the Members, shall be dissolved, but if an Ordinary Meeting or Special General Meeting convened by order of the Executive Committee, it shall stand adjourned to the following week at the same time, and the Meeting so adjourned may proceed to business whatever the number of Members present. No such Meeting shall become incompetent to transact business from want of a quorum arising after the Chair has been taken.

6.4, Adjournment

6.4.1. Any General Meeting, duly constituted, may adjourn to such time as the Members present direct, and may continue any such adjournment from time to time. No new business shall be brought on at any adjourned Meeting which could not have been transacted at the original Meeting.

6.5. Rescinding Resolutions

6.5.1. No Resolution passed at a General Meeting, Executive Committee Meeting, or General Purposes Committee Meeting shall be rescinded, unless notice has been given at a previous Meeting, as the case may be.

6.6. Voting on Resolutions

6.6.1. Only Members in attendance at General or Special Meetings may vote on Resolutions brought to business at such Meetings, or at adjourned Meetings. Proxy votes are not accepted.

6.7. Conduct of Elections

6.7.1, The election to the Officer posts shall be by ballot. At least three weeks before the day of the Annual General Meeting a Nomination Sheet shall be posted in the Club by the Secretary, inviting the names of candidates for the vacated Offices to be entered, and such sheet shall remain open until 48 hours before the General Meeting when the election is held.

6.7.2. The election of the Sub-Committees shall also be by ballot. At least three weeks before the date of the Annual General Meeting a Nomination Sheet shall be posted in the Club by the Secretary. The list shall remain open until 24 hours after the date of the Annual General Meeting.

6.7.3. Each candidate for Office or for the Sub-Committees must be Proposed and Seconded by Members of twelve months standing, who must themselves sign the Nomination Sheet. Candidates may be nominated for more than one position but cannot be elected to more than one post.

6.7.4. The ballot shall be carried out under the direction of the Executive Committee by three Scrutineers appointed by the General Meeting, but who may not be candidates, Members of the Committee or Officers. They must however, be Members of twelve months standing.

6.7.5. Ballots for Officers shall be held at the Annual General Meeting, and the result made known at the Meeting.

6.7.5.1. In the event of an election being required for more than one Officer post at a Meeting, due to a resignation or removal of an Officer, then the election for the full three year post shall take place before the replacement posts, except in the case of an election for President being required (see 5.14.3.), when the election for President shall take place first.

6.7.5.2. The rotation cycle of three years for the elections of President, Secretary and Treasurer shall be in the following order:-

- (1) Secretary
- (2) President
- (3) Treasurer

6.7.6. The ballot for Sub-Committee Members shall be held during the week following the Annual General Meeting or in the succeeding week. Ballots shall remain open during at least three hours on the evenings of three successive days.

6.7.6.1. The result shall be made known by posting a Notice in the Club, attested by the signatures of the Scrutineers, regarding the numbers of votes polled by each candidate, and indicating which of the candidates are elected.

6.7.6.2. In the event of a Member receiving sufficient votes to be elected to more than one Sub-Committee the Executive Committee shall select the Sub-Committee on which that Member will serve.

6.7.7. Each Member of the Club shall have one vote for each vacancy, but no Member may give more than one vote to any one candidate.

6.7.8. Should the ballot result in two or more candidates receiving an equal number of votes the names of such candidates shall be offered for reelection by fresh ballot.

6.7.9. Scrutineers shall, at the conclusion of the ballot seal up the ballot papers and hand them in to the Secretary, who shall retain them for seven days from the close of the ballot. A scrutiny shall take place if a written demand be presented to the Secretary within seven days from the close of the ballot signed by not less than ten of the members of the Club, and the scrutiny shall be carried out by three fresh Scrutineers to be named by the Executive Committee and their decision shall be final.

7. DUTIES OF COMMITTEES AND OFFICERS

7.1. Executive Committee

7.1.1. The Committee shall control the management of the Club, and shall have exclusive power to appoint and remove, and fix the remuneration of any paid servants. It shall have the power to purchase such articles and do all such things as it may deem necessary for carrying out the objectives of the Club.

7.1.2. The Committee shall have due regard to any Resolution of any General Meeting or Special Meeting. Nothing in these Rules shall enable the Committee to declare any dividend or make monetary grants to the Members, or apply Club funds except for the purposes of the Club itself and for the purposes specified in Rule 10.2.2.

7.2. General Purposes Committee

7.2.1. The General Purposes Committee shall form the link between the Executive Committee and the various Sub-Committees. It shall receive and discuss the Business Plans of the Sub-Committees. The decisions of

the Executive Committee will be conveyed to the Sub-Committees through the General Purposes Committee.

7.3. Sub-Committees

7.3.1. Each Sub-Committee will be responsible for the development and implementation of a Business Plan to be agreed by the Executive Committee each year and which may be reviewed from time to time to meet any change of circumstances or Club requirements.

7.3.2. It shall be the duty of the Finance Sub-Committee to receive all monies on account of the Club and make such records of these monies as the Executive Committee direct, and pass such records to the Treasurer. They shall meet monthly to consider the Stock Report and to formulate their report to the General Purposes Committee.

7.3.3. It shall be the duty of the Sports and Social Sub-Committee to organise entertainments on behalf of the Members according to the approved Business Plan, and keep adequate records of such functions.

7.3.4. It shall be the duty of the Premises Sub-Committee to maintain the Club premises to good order according to the approved Business Plan. At least two quotations shall be obtained for any development or repair proposed unless the work is of a minor nature and not to exceed 100 in value. The Sub-Committee shall recommend to the Executive Committee the names of Companies to whom contracts should be awarded.

7.4. President

7.4.1. The President shall take the Chair at all Meetings of the Executive Committee and the General Purposes Committee. The President shall represent the Club and perform any duties as may be agreed by the Executive Committee.

7.5. Vice Presidents

7.5.1. The Vice-Presidents shall help and support the President with his duties. A Vice-President shall take over the duties of the President at any function which the President is unable to attend for whatever reason.

7.5.2. Each Vice-President shall be responsible for a Sub-Committee as determined in Rule 5.

7.6. Secretary

The Secretary shall be responsible to the Executive Committee for the general administration of the Club, including:-

- (a) all correspondence and maintenance of files
- (b) all Club Licences and Registration
- (c) all Club insurances
- (d) maintenance of lists of names and addresses of Members
- (e) Minutes of all Meetings
- (f) calling of Committee meetings and General meetings
- (g) Registration of all inter-Club and inter-League teams
- (h) for the conduct of the Staff in the performance of their duties
- (i) monitoring the sales of the various drinks and other items served over the bar
- (j) recommending any changes for the efficiency of the bar
- (k) any administration function not specifically covered by the foregoing.
- (l) The Secretary shall have the authority to sanction the spending of sums of money up to a maximum determined by the Executive Committee, reporting same to that Committee at the next Meeting.

7.6.1. Membership Secretary

7.6.1.1. The Membership Secretary shall be an elected Member of a SubCommittee who volunteers to help the Secretary in the enrolment of New Members.

7.6.1.2. The Membership Secretary shall be responsible to the Secretary.

7.7. Treasurer

7.7.1. The Treasurer shall be responsible for all financial aspects of the Club, including:-

- (a) maintaining a record of all financial transactions for production at any Meeting as required
- (b) the production of financial statements for Committee Meetings and the Annual Statement of the end of the financial year for presentation at the Annual General Meeting
- (c) the payment of all bills, salaries and other sundry accounts by cheques duly signed and countersigned by a person designated for such purpose
- (d) ensuring all monies are banked at least weekly
- (e) ensuring petty cash payments from the till are properly recorded and signed for by the recipient. Petty cash payments may be approved by

Officers of the Club up to a maximum determined by the Executive Committee

(f) recommending any price changes or changes in the lines served over the bar.

8. RULES and BYE-LAWS

8.1. Rules

8.1.1. The Secretary shall be supplied by the Executive Committee with copies of the Rules, and shall be bound to deliver a copy to any person, on demand, on such payment as the Committee may from time to time determine.

8.1.2. A copy of the Rules shall be displayed in a conspicuous place within the Club.

8.1.3. The Rules may be amended only at a General Meeting called for that purpose, but notice of any proposed amendment shall be posted in the Club for at least ten days previous to the Meeting to which the amendment is to be submitted and any amendment shall require a majority of at least twothirds of the Members present at such a Meeting.

8.1.4. The Secretary shall as soon as possible and in any case within 28 days of the making of any such alteration or addition to these Rules give written notice of such changes to the Clerk of Justices, the Chief Officer of the Police, and the Clerk of the Local Authority of the district in which the Club is situated.

8.2. Bye-Laws

8.2.1. The Executive Committee shall have the power to make such ByeLaws as it may consider necessary for the good government of the Club, provided that no such Bye-Laws shall conflict with any of the Rules.

8.2.2. A copy of all such Bye-Laws shall be posted in a conspicuous place within the Club.

9. PERMISSIONS

9.1 . Inspection of Books by Members

9.1.1. Any Member having an interest in the Clubs funds may at all reasonable times inspect all books and accounts including the particulars in the Register of Members. 48 hours notice is required by the Officers.

9.2. Permitted hours and opening hours

9.2.1. The Club shall be opened in compliance with the local licensing hours of the district. The Club may be closed on certain days at the discretion of the Executive Committee.

9.2.2. The Executive Committee shall have the power to make applications to the local Magistrates to vary the hours when the Club is open from time to time for special occasions.

9.3. Applications to the Registrar

9.3.1. Any ten Members of the Club, each of whom has been a Member of the Club not less than 12 months immediately preceeding the date of the application, may apply to the Registrar in the form prescribed by the Treasury Regulations to appoint an Actuary or Accountant to inspect the books of the Club and to report thereon, pursuant to the Cooperative and Community Benefit Societies Act 2014.

9.3.2. The Members making such an application shall deposit a security for the costs of the proposed inspection. (see Section 47(2) of the Act) as demanded by the Registrar.

9.3.3. It shall be the right of one tenth of the whole number of Members, or if the number of Members shall exceed 1000, it shall be the right of 100 members, by application in writing to the Chief Registrar, signed by them in the forms respectively prescribed by the Treasury Regulations:-

(a) to apply for an appointment of an Inspector or Inspectors to examine into the affairs of the Club and to report thereon, or

(b) to apply for the calling of a Special Meeting of the Club

10. STATUTORY REQUIREMENTS

10.1. Club Auditor

The Cooperative and Community Benefit Societies Act details Regulations regarding the appointment of and the duties of the Club Auditor. The following is intended as a summary of that function and not as an alternative.

10.1.1. The Club shall each year of account appoint a qualified Auditor to audit its Accounts and Balance Sheet for that year. For the purpose of this Rule "Qualified Auditor" means a person who is a Qualified under the Cooperative and Community Benefit Societies Act 2014

10.1.2. Save as provided in paragraph 10.1.3. every appointment of an Auditor shall be made by Resolution of a General Meeting of the Club.

10.1.3. Should the Auditor resign between General Meetings of the Club the Executive Committee may appoint an Auditor to fill the casual vacancy.

10.1.4. An Auditor appointed to audit the preceeding year of account (whether by a General Meeting or by the Executive Committee) shall be re-appointed as Auditor for the current year of account (whether or not any Resolution expressly re-appointing him has been passed) unless:-

(a) a Resolution has been passed at a General Meeting of the Club appointing an alternative Auditor or providing expressly that he shall not be re-appointed or

(b) he has given the Club notice in writing of his unwillingness to be re-appointed or

(c) he is ineligible for appointment as Auditor of the Club for the current year of account or

(d) he has ceased to act as Auditor of the Club by reason of incapacity. Provided that a retiring Auditor shall not be automatically re-appointed by virtue of this Rule if notice of an intended Resolution to appoint another person in his place has been given in accordance with Rule 10.1.5. and the Resolution cannot be proceeded with because of the death, incapacity or ineligibility of that other person.

10.1.5. A Resolution relating to a change of the Auditor shall not be effective unless notice of intention to move it has been given not less than twenty-eight days before the General Meeting at which it is moved. On receipt by the Club of the intention to move any such Resolution the Club shall give notice of the Resolution to the Members and to the retiring Auditor in accordance with the Cooperative and Community Benefit Societies Act 2014, and shall give notice to the Members in accordance with that Act of any representations made or intended to be made by the retiring Auditor.

10.1.6. None of the following persons shall be appointed as Auditor of the club:-

- (a) an Officer or servant of the Club
- (b) a person who is a partner of or in the employment of or who employs an Officer or servant of the Club or
- (c) a Body Corporate

10.1.7. The Auditor shall in accordance with the Cooperative and Community Benefit Societies Act make a report to the Club on the Accounts examined by him and on the Revenue Account or Accounts and the Balance Sheet of the Club for the year of account in respect of which he is appointed.

10.1.8. The Auditor shall have the right of access at all times to the books, deeds and accounts of the Club and to all other documents relating to its affairs and shall be entitled to require from the Officers of the Club such information and explanations as he thinks necessary for the performance of the duties of the Auditor.

10.2. Depreciation

10.2.1. The value of the fixtures and fittings of the Club shall be depreciated at the rate of 10%, and at 5% on all land and buildings of whatever tenure.

10.2.2. Subject to this the profits of the Club shall be applied in improving the conditions of the Club for its Members at the discretion of the Executive Committee.

10.3. Balance Sheet

10.3.1. A copy of the Audited Balance Sheet, together with the Auditors Report on the Club's Balance Sheet and accounts shall be posted in the Club in a conspicuous place.

10.4. Annual Return

10.4.1. The Secretary shall send to the Registrar once in every year, not later than 31 March, an Annual Return relating to the Club's affairs, together with a copy of the Report of the Auditor on the Accounts and a copy of the Account and Balance Sheet, and any Report of the Auditor on that Balance Sheet.

10.4.2. The Annual Return shall be made up for the period beginning with the date to which the Club's last Annual Return was made up and ending with the date of the last Balance Sheet published before 31 March

in the following year or if the date of the Balance Sheet is earlier than 31 August or later than 31 January, with 31 December.

10.4.3. The Annual Return must be made in the form prescribed by the Chief Registrar and contain such particulars as may from time to time be required by the Return.

10.5. Borrowing Powers

10.5.1. The Executive Committee may obtain advances of money for the purposes of the Club from Members or others upon the security of bonds or agreements, or promissory notes. The total amount shall be any amount not exceeding 50,000 as may from time to time be fixed by any General Meeting.

10.5.2. The Executive Committee may take any such loan on such terms as to the rate and manner of repayment as it thinks fit; but the rate of interest agreed to be given on any such advance shall not exceed 5 per cent per annum or 1 per cent per annum above Barclays Bank lending rate whichever is the higher (except monies borrowed by way of Bank overdraft or by way of a mortgage of the Club's premises).

10.5.3. Any bond of the Club may be made a specific charge upon the lands of the Club specified therein or in any schedule thereto but a separate Register shall be kept of all such bonds. All such securities shall be made in such form and shall be signed on account of the Club by such persons as the Executive Committee may from time to time direct.

10.6. Investments

10.6.1. The Executive Committee may invest the funds of the Club at such rate of interest and on such terms as they see fit in any of the following Securities:-

(a) With its Members or others upon security of real property; but in all cases a legal mortgage of the property to the Club shall be executed by the borrower, or

(b) In the Shares or on the security of any Society registered under the Cooperative and Community Benefit Societies Act 2014 provided that such Society or Company has its liability Limited.

10.7. Proceedings on death or bankruptcy

10.7.1. Upon a claim being made by the personal representative of a deceased Member or the Trustee in Bankruptcy of a bankrupt Member to

any property in the Club belonging to that Member the Club shall transfer such property to which the representative or Trustee has become entitled as the representative or Trustee may direct them.

10.7.2. A Member may in accordance with the Industrial and Provident Societies Act 1965 nominate any person or persons to whom (subject to the provisions of the Act as to amount and the persons to whom a valid nomination may be made) any of his property in the Club at the time of his death shall be transferred.

10.7.3. On satisfactory proof of death of a Member who has made a nomination of the Club shall if and to the extent that the nomination is valid under the said Act either transfer or pay in accordance with the Act the full value of the property compromised in the nomination to the person entitled thereunder.

10.8. Dissolution

10.8.1. The Club may at any time be dissolved by the consent of threefourths of the Members attending a Special General Meeting called for that purpose, testified by their signatures to an instrument of dissolution in the form provided by the Treasury regulations in that behalf, or by winding up in manner provided by the Cooperative and Community Benefit Societies Act 2014.

10.8.2. Surplus funds shall be distributed equally between those Members of minimum five years current and continuous membership. The qualifying date is five years before the beginning of the year of the dissolution.

10.9. The Seal of the Club

10.9.1. The Club shall have it's name engraved in legible characters upon a Seal. The Seal shall be in the custody of the Secretary or such other Officer as the Committee appoint, and shall be used only under the authority of a Resolution of the Executive Committee: the date thereof shall be mentioned on the instrument to which the Seal is attached and shall be attested by at least two Officials and countersigned by the Secretary.

10.10. Use of the Name

10.10.1. The Registered Name of the Club shall be kept painted or affixed at every office or place in which the business of the Club is carried on, in a conspicuous position in letters easily legible and shall be mentioned in

legible characters on all Notices, advertisements, and other official publications of the Club, in all bills of exchange, promissory notes, endorsements, cheques, and orders for money or goods purporting to be signed by or on behalf of the Club, and on all bills, invoices, receipts and letters of credit of the Club.

11. POWER OF THE CLUB

11.1. Authority

11.1.1. The Club shall have full power to do all things necessary or expedient for the accomplishment of all objects specified in its Rules, including the power to purchase, hold, sell, mortgage, rent, lease or sublease, lands of any tenure, and to erect, lease, sub-lease, pull down, repair, alter, or otherwise deal with any building thereon.

11.2. Orders

11.2.1. The Executive Committee, or any Officer authorised by them shall have the power to give orders for such goods to be supplied and work to be done as may be necessary for carrying out the purposes of the Club. The Executive Committee is not empowered to incur expenditure that is not consistent with the purposes for which the Club is established.

11.2.2. No Officer of the Club shall by virtue of his appointment have the power to order goods or dispose of the funds of the Club. No Officer shall supply goods to the Club, nor any contract for work to be done for the Club entered into, nor any Office for salary or profit be held by any Member of a Committee or Sub-Committee. This does not invalidate any payment made to any Officer or Committee person for services, in the event of such Officer or Committee person being for any length of time a Member of a Committee.

12. CHANGE OF OFFICE

12.1. In the event of any change in the situation of the Registered Office, notice of such change shall be sent within 14 days thereafter to the Registrar of the Cooperative and Community Benefit Societies in a manner and form provided by the Treasury Regulations in that behalf.

13. INDEMNITY

13. 1. The Officers and Members of the Club Committees shall be indemnified out of the assets of the Club against all actions, costs, charges, losses, damages and expenses which they or any of them shall or may incur or sustain by reason of any act done, concurred in or omitted,

in or about the execution of their duty, except such (if any) as they shall incur or sustain through their own wilful neglect or default.

14. OVERALL CLUB MANAGEMENT

Any matter not covered by these Rules shall be dealt with at the discretion of the Executive Committee.

Introduced October 2016

Approved and accepted at SGM October 2016

This page is intentionally left blank

Licensing,
Reigate and Banstead Borough Council,
Town hall
Castlefield Road
Reigate
RH2 0SH

To the licensing authority review board,

I am writing to you in response to the license application made by Reigate ex-service and social club at 1 Chartfield Road, Reigate. I understand that the club is applying for a new license which will be reviewed by you.

I object to the granting of a license to the Reigate ex-service and social club at 1 Chartfield Road, Reigate on a number of grounds, which I shall detail below. These objections are based on my experiences of living across the road from the Reigate ex-service and social club and what I have seen and experienced as a result.

The prevention of crime and disorder

- **Fighting**

I have personally witnessed a number of fights, starting in the club and moving to the street (Chartfield Road). I documented one particular fight in an email to the council which took place in February 2019. A group of females left the club, seemingly drunk, and started to argue. They were screaming at each other in street, using profanities, and then began to push and hit each other. Around 6 or 7 females were involved. It was eventually broken up.

This night stands out as it was our first one in our home. Since then there have been at least 4 other fights and aggressive altercations that I have personally witnessed. All of which originated in the club, moved to outside the club (and therefore onto the residential street) and seemed to involve very drunk patrons of the club.

- **Drug-taking**

On several occasions I have seen young men leave the club, at different times of day and night, to sit in a car and smoke drugs. I have walked past and smelt the quite distinctive and pungent smell of marijuana coming from the car's open windows. Quite often, once they have finished smoking, they then go back into the pub, throwing the drug remains in the street.

- **Anti-social behaviour - noise**

I have a young daughter (under 2 years old) and her bedroom is at the front of the property. During warmer nights I am unable to leave her bedroom window open because the noise from the patrons leaving the

pub wakes her up. On a number of occasions she has been woken up at anti-social hours by patrons leaving the pub noisily, calling taxis, shouting for each other's attention and getting into cars and playing music loudly.

- **Commercial premises – noise**

The rubbish collection from the Reigate ex-service and social club comprises mainly of glass drinks. This rubbish is collected before 7am once a week, causes noise at an hour of the morning when most residents are still asleep. On several occasions it has woken both me and my daughter up. There have also been instances of the commercial property alarm sounding in the night. Because it is a commercial property on a residential road, there is no-one present to silence it but it causes huge levels of disruption to residents.

- **Littering**

We regularly see cigarette butts, beer glasses and other rubbish in the street outside both the Reigate ex-service and social club and our home. I have woken up on weekend mornings to find pint glasses, with alcohol still in them, on my garden wall. I have also seen evidence on more than one occasion of people urinating in the street and up against walls/fences.

The protection of children from harm

- **Drug-taking**

As previously mentioned I have seen drug-taking happening in the street, outside my house, in a parked car. My young child and I are then subject to inhaling the drugs that are in the air around them. Not only making for an unpleasant environment outside my home but also posing health risks to my young child.

Public safety

- As the Reigate ex-service and social club is in a residential street, many patrons drive to the club. I have seen, on a number of occasions, seemingly intoxicated patrons leaving the club and getting in their cars. I believe there is a real culture of drink-driving because of the location of the club which risks public safety.

I have provided a video to the licensing agency previously, which was filmed from my house and shows the level of noise and disruption that is caused when the club closes. The video was emailed to _____ on 27 March. It was taken at 12:04am on 26 March. It evidences some of the anti-social behaviour that I have outlined above. If you would find this useful and are unable to locate it in your own records, I am happy to provide it to you.

Thank you for your time and consideration,



From: [REDACTED]
To: [Licensing](#)
Subject: Comment on Licence Application - 19/04555/LAPREC
Date: 24 November 2019 19:13:58

Application Ref - 19/04555/LAPREC

Name -

Address -

Phone -

Email - [REDACTED]

Wants to - Object to the Proposal

Comments - We are concerned that negative behaviours previously displayed by club guests and members will negatively impact our 3 children, 2 of whom are vulnerable due to special needs. In particular, the application for a license for playing live and recorded music until 11pm and 11.30pm respectively is inappropriate in a densely populated area when we wake up early to commute to London. Previous events at the Club have been so loud that we could not sleep even with all our windows shut. In summer months, this is exacerbated as it is too hot to sleep with the windows closed but, if we leave them open, we can hear both the music and Club members hanging around after closing time. My son with autism struggles to sleep and the noise exacerbates these difficulties.

We are seriously concerned about the criminality associated with the Club including a van which was set alight outside the club as a result of an argument that started in the club. There has also been more ongoing illegal behaviour such as the consumption of nitrous oxide as evidenced by empty canisters left littering the street, accompanied by cigarette butts, empty spirit bottles, and empty pint glasses. We are particularly concerned about the consumption of illegal drugs in the very near vicinity of our children, particularly given the recent increase of County Lines activity in the Reigate/ Redhill area, and the dangers this poses to young people in the area.

Club members and guests do not always park safely outside the Club which makes crossing towards Lesbourne Road more hazardous for residents and particularly for children and young people. This is particularly significant as the crossing is already complicated with traffic coming from 5 different directions so any additional loss of visibility could easily cause an accident.

I would like to request that:

- that there be increased monitoring put in place of the consumption of illegal drugs including a reporting system for residents to report concerns;
- hours be restricted to 11pm;
- live music be restricted to a limited number of nights per year;
- parties to only be for over 21's (as per the previous license);
- there be adequate supervision of members and guests as they arrive, including parking safely, and particularly as they leave to prevent rowdy behaviour.

Licensing,
Reigate & Banstead Borough Council,
Town Hall,
Castlefield Road,
Reigate
RH2 0SH

Wednesday 20th November 2019

Dear Sir / Madam,

Re: Reigate Ex Service & Social Club, 1 Chartfield Road, Reigate – New License

I am writing to you as a resident of Chartfield Road regarding the Ex Service and Social Club's application for a new licence. I would like to make you aware of my objections to the new licence being granted:

Noise – as a residential area and one where many households have young families (ourselves included), the noise created by people in and around the club, particularly at weekends, has been very disruptive. Shouting, screaming, fighting, and the use of abusive language is a regular occurrence in the evening and long into the night.

Anti-social behaviour – we have been heckled by people frequenting the club and have witnessed people urinating in the street and against the wall outside the club. A van was even set on fire outside the club following an argument between two club patrons. A number of cars have also been scratched and vandalised on our road.

Environmental – we frequently find smashed bottles, empty glasses and cigarette butts littering the streets around the club. Not only is this unsightly, it poses a public safety hazard, particularly given the large number of young children in the area.

I have lived on Chartfield Road for nearly 5 years now and we specifically moved to the area because it is seen as a family friendly place to live. The club is contrary to this. It offers nothing to the community from a family perspective and indeed it appears that very few people from the immediate area use the facilities in any capacity. The instances of anti-social behaviour pose threats to public safety. My three children are all under 5 so are not of the age to be passing the club at night time. But if they were older, I would not feel comfortable with them walking passed the club in the evenings. The clientele can be intimidating and at times abusive. We have even had instances of intoxicated patrons driving their cars home.

I know that you will have received a number of these letters, as I am not alone in my concerns and objections to the club's renewed licence being granted. I hope that you will take these objections seriously and act accordingly.

Yours sincerely,

From: [REDACTED]
To: [Licensing](#)
Subject: SES Passed to LS 14.11.19 - Comment on Licence Application - 19/04555/LAPREC
Date: 14 November 2019 13:22:46

Application Ref - 19/04555/LAPREC

Name -

Address -

Phone -

Email - [REDACTED]

Wants to - Object to the Proposal

Comments - I would like to object to this application due to the fact that if granted a new licence I understand that the previous restrictions will no longer apply and therefore they would be able to stay open until 2am and have as main events for any age.

This is just not acceptable due to continued anti social behaviour. There is regular noise late at night and I have received abusive comments from individuals who had clearly been drinking and were standing outside the club when I have parked my car outside the club late at night. I don't think this club has any place in this residential area. It does not serve the local community and the people that frequent do not live in the vicinity so all it provides is a nuisance to local residents. I can't see any justification why a new licence should be granted. In fact it should be closed permanently and the land redeveloped.

[REDACTED]

14th November 2019

Licensing Department
Reigate & Banstead Borough Council
Town Hall
Castlefield Road
Reigate RH2 0SH

Dear Sirs

Reigate Ex Service & Social Club, 1 Chartfield Road, Reigate

I am writing to express my concern at the prospect of a new Licence being granted to the Reigate Ex Service & Social Club. As I understand it any new licence granted will not take into consideration previous issues which means that none of the restrictions in place under the previous licence will apply.

My concerns based on experience, having lived two doors away from the Club for 30 years, are as follows:

- Drunken and violent behaviour resulting in fights, damage to cars and property etc
- Shouting, abusive language late into the night
- Loud noise from the club until the early hours
- Children being exposed to abusive language and behaviour – not only children who live close to the club but those who are left on their own outside the building by people attending the club
- A brick was once thrown through the bedroom window of the house next door to the club
- Urinating in people's gardens
- We know there have been issues around drugs
- Many occasions where police and ambulances have been called – once involving a stabbing following a wake after the funeral of a traveller
- Debris in the road following an event – glasses, broken glass, cigarette ends etc

In summary, no ex serviceman has been inside the club for years. If it is to continue then a strong Licence needs to be in force to control the worst excesses of the people who use it.

All the residents in the area would very much appreciate support from Reigate & Banstead Borough Council in this matter.

Kind regards
[REDACTED]

11th November 2019

To whom it may concern

I have been informed that Reigate Ex Service and Social Club (1 Chartfield Road Reigate) have applied for a new license.

Whilst as local residents we are happy for the club to open, we have concerns over selling alcohol late into the night and too many late events taking place at the club after 11pm at night.

Before their previous license was reduced we regularly experienced loud music and people spilling out onto the grass and roads outside the premises who were shouting and swearing until the early hours, this is particularly antisocial in the summer months when windows are left open in warmer weather and we have to put up with the loud music and shouting and arguing from people that have had too much to drink when we are trying to sleep.

On numerous occasions there was fighting in the streets with the police having to be called many times. We would find empty and broken glasses and bottles around the streets which can cause damage to cars, properties and pets, despite the actual nuisance at the time of the fights to local residents.

As a female in the local area I would have to take alternative routes when walking along the street due to the comments that would get shouted by drinkers stood outside, this made me feel particularly vulnerable, and I certainly wouldn't want to walk past with younger children either.

I would ask you to take into consideration the local residents when considering this license and if it is granted that it should come with the restrictions previously put in place by the licensing committee.

Kind Regards



Licensing

Reigate and Banstead Borough Council

Town Hall

Castlefield Road

Reigate

RH2 0SH

09 November 2019

Dear Sir / Madam

Re: Reigate Ex Service & Social Club, 1 Chartfield Road, Reigate

I am writing with regard the recent application by the Reigate Ex Service and Social Club for a new premises certificate for the provision of the supply of alcohol.

Over past years the behaviour of many attending the social club for functions and parties has been totally unacceptable especially in such a built-up residential area, with many families living with their children in the locality.

We have witnessed shouting, swearing and fighting both during the afternoons following funeral wakes and at night during and after parties. Loud music has been played into the early hours, with the exterior doors left open so as not to contain the noise inside the building.

Birthday parties for the under 21's were a particular nuisance as large numbers of young people descended on the neighbourhood invited or otherwise, which generally declined into chaos and unacceptable behaviour.

When restrictions were put in place to restrict evening events to a total of 18 a year, to cease parties for under 21's and limiting events to end at 11pm, residents experienced a change. However, the noise levels have increased again over the past 18 months or so, with many guests attending parties congregating outside in the smoking area, screaming, shouting and swearing with confrontation between drunk guests quite a normal occurrence.

Cont..

...2

Past licensees have either struggled to control or been unaware of the behaviour of guests at times and even with last orders at 11pm, little can be done to encourage party goers to keep quiet and go home as they stand in groups outside the premises continuing with loud conversations.

If the licence is to be considered, I implore the panel at the very minimum to maintain restrictions that the Council and Police introduced for good reason and to deliberate whether this venue is appropriately placed for its current use in a residential area, especially with the re-introduction of a license.

Yours faithfully

A black rectangular box redacting the signature of the sender.

20/07/2020

From: [REDACTED]
To: [Licensing](#)
Subject: Comment on Licence Application - 19/04555/LAPREC
Date: 24 November 2019 18:15:31

Application Ref - 19/04555/LAPREC

Name

Address

Phone -

Email -

Wants to - Object to the Proposal

Comments - The club is situated on a 100% residential street and yet the club patrons are loud and unpleasant having no respect for those living on the same street. The behaviour of the patrons on a residential street is not conducive to its location.

19th November 2019

Licensing

Reigate and Banstead Borough Council

Town Hall, Castlefield Road

Reigate RH2 0SH

Dear Sirs

Re :- Reigate Ex Service and Social Club

1 Chartfield Road, Reigate

I am writing with regard to the application for a new license for this club which is situated in a residential area. My house in Glovers Road is a short distance from the club, and I have lived here for twenty years. Therefore I have experienced, in the past, rowdy behaviour from members of the club, particularly on Friday and Saturday evenings, which continued noisily into the small hours. This would be followed by revellers walking home via Glovers Road, singing, shouting, swearing and fighting.

The most recent license granted to the club made a big difference to those living in the neighbourhood. Parties and events were noisy but finished promptly at 11pm, which is acceptable.

Please consider the residents surrounding this club when making your decision.

Yours faithfully

Licensing, Reigate & Banstead Borough
Town Hall
Castlefield Road
Reigate
RH2 0SH

For the attention of Licensing Officers – Reigate Banstead Council

**RE: REIGATE EX SERVICE & SOCIAL CLUB, 1 CHARTFIELD ROAD,
REIGATE LIQUOR APPLICATION.**

It has been brought to my attention that the Reigate Ex Services Club has applied for a new liquor licence. I hope that the undisputable evidence from recent police reports relating to the activities of this club's associated drunkenness, anti-social behaviour and drug taking will have some bearing on your deliberations and the application refused. You might be able to change the licensee but the cliental will remain the same.

As a local resident I strongly object to this application on the following grounds:

- a) **Prevention of Public Nuisance:** The club's liquor licence was recently subjected to restrictions because of the number of complaints from local residents about the fighting, swearing and shouting taking place outside the club and surrounding streets. There were also complaints about the loud music being played. It is my understanding that the club recently ceased to operate because of financial problems. It would appear that the new application does not incorporate the restrictions applied to the previous license by your good selves, The Licensing Committee, so therefore they hope to secure no restrictions. This would invite the licensees to return to unlimited parties, no age restriction and stay licensed until an unacceptably late time to make it financially viable.
- b) **Prevention of Crime and Disorder:** I personally can only make an observation on this matter but hopefully police reports will support and evidence the alcohol and drug misuse and public disorder directly associated to the club. It is a common problem with youth leaving drinking establishments in Reigate, late and night, walking along residential roads shouting, swearing, couples having a domestic and vandalising public and private property – all drink/drug related. Bins are forever

being thrown into our road and cars damaged. What I can say is that the frequency of public disorder on our road, Lesbourne Road, has tailed off since the club has been closed.

c) **Protection of Children from harm** – I am expecting my first child and I want to be able to raise her in a safe environment free from drink and drug related incidents. Is it too much to ask? Lesbourne Road is very family orientated and we, as law abiding citizens who keep the peace should not have to be subjected to this sort of behaviour. I believe that families are at risk from out of control individuals either through alcohol or drug. If the Ex Services & Social Club license is supported you will be subjecting local residents, children included, to the danger of harm.

I implore you to seriously consider this licence application and refuse it outright. If you are minded to grant the application police resources will be wasted and local residents put in harms way.

Thank you for taking the time to read my objections.

Yours sincerely



Licensing

Reigate and Banstead Borough Council

Town Hall

Castlefield Road

Reigate, Surrey, RH2 0SH

22nd November, 2019

Dear Sir/Madam

Reigate Ex Service & Social Club, 1 Chartfield Road, Reigate

I am writing in respect of the above application, to say that given the history of this establishment, should a new license be agreed, then the restrictions applied two years ago should be included in the new License.

I request this on the basis that in the past when major events have been held on these premises, it has led to:

Anti-social behaviour

A public nuisance through loud music being played at night

Anti-social parking in the roads around the premises, often to the point where it would be extremely difficult for emergency vehicles to gain access.

Litter in the form of bottle and cans in the surrounding areas not only on the pavement and road outside, but often pushed into the front gardens or hedges of surrounding properties.

This is a predominantly residential area, This is the only entertainment/business premises in Chartfield Road, and it should not be allowed to have a major detrimental impact on the residents who live close to it.

Yours faithfully

[Redacted Signature]

[Redacted Stamp]

9 November 2019

Dear Sirs

Re: OBJECTIONS TO REIGATE EX SERVICE AND SOCIAL CLUB LTD APPLICATION FOR A NEW CLUB PREMISES CERTIFICATE


On behalf of my husband and myself we write to express our opposition to the granting of a new licence for this club. For many, many years we have found the club has substantially eroded our quality of life. Our house is directly opposite the club and we are routinely subject to anti-social behaviour including unacceptable noise especially after hours, swearing of the deepest profundity which our children can hear clearly from the house and garden (and has at times been so severe that we have had to keep them out of the garden), the hurling of bottles and glasses into our garden (sometimes with urine in), screams, innumerable fights and scuffles, glassware and bottles stuffed into our hedge causing potentially serious harm, and sleep deprivation on account of the noise levels after hours.

Outside our house a car sustained serious vandalism and a brick was thrown through its window in an apparent argument between two club members - although this was not our car, nor our neighbours (apparently being owned by another club member) - it was abandoned outside our house for about a week, with broken glass all around the pavement.

There have been fights outside the club which have caused psychological distress to our family and frightened our children and smokers routinely gather outside and become increasingly vocal and antisocial as the night progresses.


The club has been unwilling or unable to manage the behaviour of its members and sometimes fails spectacularly to do so. Whenever there are events (parties, funerals etc) we brace ourselves as a community for the inevitable anti-social behaviour that practically always forms a part of these occasions. We always telephone the club to request noise and behaviour is kept in check but the club seems unable to act in an effective way to control the situation.

In summary, **we strongly object to the granting of a new licence for this club** and I cannot stress enough how miserable this club makes us, our children and the community at large. The presence of the club is distressing and the behaviour of many of its members frequently unacceptable. It does nothing serve us as a community (many of the members come from out of town) and erodes our quality of life to a substantial degree. We also feel some of the regular club members create a serious public nuisance with threatening and abusive language to each other which can be clearly overheard from our home even with the windows closed. The habitual throwing of bottles and glasses into our hedge and garden (often containing urine) creates a risk to our children and ourselves.

Do not hesitate to contact me if you need  ther information.

Yours faithfully




Members of Licensing Committee
Reigate & Banstead Borough Council
Town Hall
Castlefield Road
Reigate
RH2 0SH

23rd September 2019

Dear Members of the Licencing Committee

APPLICATION REFERENCE 19/04555/LAPREC
REIGATE EX SERVICEMENS CLUB, 1 CHARTFIELD ROAD, REIGATE RH2 7JZ

I note with interest the application by the ex-Servicemen's Club for a new alcohol and live music licence.

In previous years the local community has been materially impacted by incidents of alcohol and drug related nuisance and damage to residential property and vehicles, as well as noise and disruption into the early hours from both within the club and from patrons shouting, arguing and fighting outside along neighbouring roads.

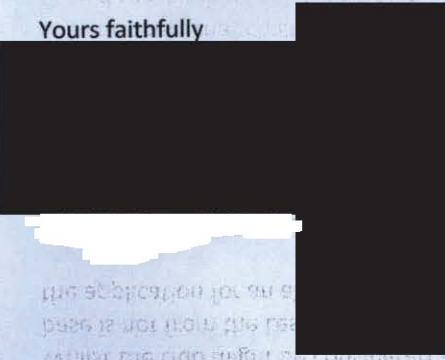
Whilst the club might be considered a valuable community asset in the wider borough, its dominant customer base is not from the Lesbourne Village community and so I would urge the committee members to consider the application for an alcohol and live music licence in this context.

The previous licence was secured after consultation with the local community and Reigate & Banstead Police, and included a number of commitments to minimise disruption and manage any potential impact. This included strictly limiting the number of evening events per year, restricting the holding of birthday parties for under-21s, and limiting licencing hours to 11pm.

Whilst I can fully understand the financial challenges of running such a facility, the provision of cheap alcohol does not help that challenge and invariably leads to anti-social behaviour if not carefully managed. The club should reasonably have specific limits given the 100% residential nature of the area and the dominant local demographic of families with young children. Any licence granted needs to bear in mind the balance between providing such a facility and the disruption it may cause to the local community.

I would urge the committee to therefore ensure that these hard-fought limits on operation are carried over into the new licence. Families in the surrounding streets should have a right to reasonable protection from nuisance, late night disruption and criminal damage.

Yours faithfully



Licensing
Reigate and Banstead Borough Council
Town Hall
Castlefield Road
Reigate
RH2 0SH

13 November 2019

**Application 19/04555/LAPREC
Reigate Ex-Serviceman's Club, Chartfield Road**

Dear Sir/Madam,

I am writing to object to the current application for a new license for the social club in Chartfield Road.

As you will be aware, there have been longstanding problems with noise and antisocial behaviour that make the club's location in the middle of a residential area unsuitable. This despite repeated complaints by residents and visits by the police over a number of years.

- The club is not used by local residents. Its clientele arrive and depart in their own vehicles, disregarding the parking restrictions on the junction between Chartfield Road and Chart Lane, making it dangerous to cross the road, especially with children. These parking restrictions are ignored by both management and guests, and are never enforced as a deterrent.
- After the club closes, customers spill out onto the street and continue to drink/smoke next to their cars, as evidenced by the cigarettes, bottles, glass and other rubbish that is left behind. There is often broken glass on the pavement, making it dangerous for children and pets.
- As a result of a previous complaint, the smoking area has been moved to the side of the building. Although this would go some way to minimising the intimidating atmosphere of having drinkers looking down on the residential road outside, it does nothing to reduce the excessive noise created. Furthermore, the official area is disregarded anyway, with people often just smoking outside the front entrance.
- While walking along Chartfield Road with children, we have witnessed drunk customers urinating on the grassy area to the front of the club. When we complained we were told "It's nothing you haven't seen before."
- There have been numerous incidents of drunken fighting, arguing and swearing outside the club, requiring police attendance. Such events have peaked when the premises have been hired out for special events. This year the fire brigade was also needed when a customer's van was burned out.
- The club is a source of disruptive noise, often well past 11pm – both from within the club and as customers leave at closing time and beyond (just this week the street was blocked by taxis picking up after midnight.)

The club is not used by the local residents, all of whom have had to endure years of antisocial behaviour by the club's members. The management has been unable to control the behaviour of guests, and has disregarded or failed to enforce previous restrictions imposed by the licensing authority. The club has become the source of noise, litter and aggressive drunkenness in an otherwise quiet, safe area of Reigate. As such I would be grateful if you could take these factors into consideration when deciding whether the club should be granted a licence.

Yours faithfully,

A black rectangular box redacting the signature of the sender.

Licensing,
Reigate and Banstead Borough Council,
Town Hall,
Castlefield Road,
Reigate RH2 0SH

Re: The Ex Service and Social Club
1 Chartfield Road,
Reigate RH2

If the Licence is to be renewed it is imperative that the previous Licence, endorsed by the Licensing Committee, is reinstated.

This is a mixed residential neighbourhood with many children and elderly residents. In Glouens Road we have Neighbourhood Watch to keep an eye on the local issues and we feel very strongly about the new Licence.

Before the last Licence was agreed we experienced:

1. Bad, dangerous parking. The Club has no parking
2. Drunk people shouting and singing loudly outside the club until the not so early hours of the next morning. As you can imagine this was extremely anti social for all the residents.
3. Rubbish was being thrown into gardens and in some incidences gardens were used by the drunks as toilets
4. It was extremely frightening; especially for children and elderly residents.

Please, please for the sake of our wonderful neighbourhood can you see that the last Licence is reinstated

From: [REDACTED]
To: [Licensing](#)
Subject: Comment on Licence Application - 19/04555/LAPREC-LS added to file
Date: 15 November 2019 11:12:14

Application Ref - 19/04555/LAPREC

Name

Address

Phone

Email

Wants to - Object to the Proposal

Comments - I am writing to register my objection to the application for a licence by the Reigate Ex Servicemens Club, 1 Chartfield Road Reigate Surrey RH2 7JZ (19/04555/LAPREC). This opposition is based on the public nuisance that the granting of the licence would, and previously has, caused.

The club's licence was amended a couple of years ago, due to the significant detrimental effect that the activity of the club was having on our area. This was achieved through a long period of discomfort and concerns raised by local residents, over and over again as a result of antisocial behaviour, drugs and alcohol misuse. It is very disappointing that this application does not acknowledge these challenges and restrictions that have been implemented in the past and propose suitable measures to prevent them reoccurring.

We do not want to have a repeat of the unacceptably loud music, property damage and shouting/swearing that has previously plagued this area at the hand of this club.

I live immediately behind the club in Albion Mews; this area is highly residential with a high population of children and families, the presence and nuisance that this club would once again bring to the area is most certainly not welcome. I would urge the committee to consider the history that this club has and the repeated challenges that the local residents have been faced with in the past.

The club should consider how it can be beneficial to its neighbours, rather than once again subjecting us to antisocial levels of noise and discomfort.

I ask that you reject this application, on the grounds that it does not address any of the previous concerns nor propose reasonable measures to mitigate the public nuisance that it has caused.

If you feel it appropriate to grant this application, please impose once again the unaddressed restrictions; principally that the club may be licenced only until 11pm with a half an hour drink up period, and events limited to the same time.

Your consideration of these matters is appreciated.

18th November 2019

REF:

Licensing for the Reigate Ex-Service Men's and Social Club, 1 Chartfield Road, Reigate. RH2 7JZ.

Dear review board,

I am writing to express my concern about the possibility of the renewal of the license for Reigate Ex Service Men's and Social Club at the end of our road. Whilst I do like the idea of a club so near where I can go and play snooker or go for a drink; there has for the last five years been very little cooperation from the club with the residents of the road. I have tried to become a member on two occasions and have even paid my subs, I hoped I would be able to have some influence by being a member. However, I have not managed to gain membership and when I asked about my money, I was told on two occasions the person who dealt with it was away. Consequently, I have not become a member! If this club does get a restricted license, I would like it if they offered a hand of friendship to the surrounding streets offering them reduced membership (this was offered to us many years ago) and ensuring that they respect the residents. Open events and charity events would help to build our confidence.

In the past the license was limited to the club to hold events for over 21's. I remember a school leavers party for 16 year olds that was held there where there were bottles hidden in our garden, nitrous oxide canisters strewn across the road and empty spirit bottles broken on the pavement. We also found girls shoes in one of our bushes.

More recently a van was set alight outside the club, we heard later that this was the result of an argument that started in the club. This was left for over a week, a charred burnt out van at the top of our road, there were three houses for sale at the time, this sort of behaviour has a negative impact on the value of our investments; the owners have since taken their houses off the market.

In the past I have had my car keyed and had a police crime number, several of my neighbours have also had to report this to the police.

We like to sleep with our bedroom window open, however, on several occasions we have been woken after midnight by rowdy club visitors returning home or even more worryingly returning to their cars. After such parties we often sweep up broken glass and clear away nitrous oxide capsules and beer bottles. I have also seen people

urinating against the fence that is opposite number 45 and viewable from our bedroom window. I would appreciate it if their licensing hours could be limited to 11pm. House prices are very expensive in the surrounding area and many householders have stressful jobs and have to get up early to get the train into London or to travel to work; this disruption to our sleep does not help!

Chartfield Road has changed over the years and there are now many houses with children under secondary school age; I can think of 18 young children off the top of my head. These children should not be subjected to seeing and hearing such unruly behaviour. These children should be protected from being exposed to some of the awful language, behaviour and disrespect to the environment. This is a suburban high value housing area and whilst I respect the clubs' historical position in the neighbourhood, their actions need to be respectful of the area in which they are placed. I am also concerned for the new residents due to move into the apartments being built on Albion Road that back onto the club, the noise from the club can be heard in my house a good 15 houses away, I dread to think what it would be like living next door!

Please consider my points when deciding on a license, I am not against the club being there, but it must follow some strict guidelines. I would like hours to be restricted to 11pm and parties to only be for over 21's and for there to be adequate supervision of members in the club and in the surrounding areas as they arrive and leave. Also consider the impact your decisions will have on the many young children in our little road.

Yours faithfully,

A large black rectangular box redacting the signature of the person who wrote the letter.

Attn: Reigate and Banstead Borough Council Licensing

Dear Sir / Madam,

I have read through with concern the application for a new club premises certificate for #1 Chartfield Road, the Reigate Ex-Service and Social Club. Since moving to this road in 2009, we have experienced numerous incidents of antisocial, disruptive, even illegal behaviour as a direct result of this club's late evening opening hours and proximity to residences. It is the only licenced club or bar in this immediate area, as the rest of the area is residential. Within Reigate it is certainly one of the cheapest venues to hire, offering drinks at a much lower cost than those of the high street, or of its closest neighbour, the Venture Inn.

The result of cheap drinks and comparatively late licensing has in the past meant that many of the club's patrons spill out into the street outside at closing time -- or at the point at which they can no longer stagger to the bar -- completely oblivious to their noise levels, and very frequently with raised voices, sometimes carrying drinks off premises and sometimes taking their disagreements onto the street. We have witnessed fistfights, shouting and yelling of obscenities, heard cars screeching away up the road, and of course in warmer months with windows open there is a constant din of noise that escalates in volume as it gets past approximately 10 pm. Some of the things we have personally witnessed:

- Two adult men peeing against the fence, right next to the pavement and from an elevated position (the club has a steep banking on one side), completely open view to the three roads and pavements. My then-10 year old son had to witness that one, and turn away in disgust when the men sniggered to themselves. We were walking along the adjacent pavement up to our house at roughly 9 pm.
- The aftermath of a late-running party from the night before all over the pavement, including nitrous capsules, broken beer bottle glass, piles of cigarette ends, vomit, a used condom. This particular mess was left by a loud and raucous party which appeared to feature many underage drinkers who decided to congregate on the pavement outside as of about 10:30pm. Try explaining to a 10 year old what a pile of nitrous oxide containers is doing under his feet on a Monday morning!
- After another loud weeknight party, someone decided to vent his/her anger at the whole road's vehicles, keying the side panels of ~20 cars, including our own. This occurred at some point in the night, and with a streetlight that switches off at 1am and no lights at the top end of the street, was unobserved. It is of course an assumption that this was due to the club, but as it coincided with a late, loud party it's a fair enough conclusion.
- Adult men calling out to and commenting on the clothing of a then-13 year old girl who lives on the road, and who was simply walking on the pavement outside at 5:30pm.

Most, if not all, of these problems would be solved if the club's licensing hours were more closely aligned to its surroundings and its location in a residential area. Several factors limit the club's ability to effectively manage late running evening events and very busy late club hours:

1. It has no patron car park. All users of the club therefore park in the surrounding roads, amidst the many residences without off-street parking. Those leaving the club late and carrying on with their same volume of conversations (or fights) and making their ways back to their cars cause constant noise disturbances in late hours – Sundays, weekdays, etc. We have witnessed loud shouting and carrying on, then car doors slamming outside our house

at the top of the road, at least once or twice a week for years. The only way to control the noise disturbance this causes is to ensure that the patrons have left earlier, with a more reasonable closing time of, say, 10pm. This would encourage more consideration for the surrounding residences and many young children who live in this area.

2. It has virtually no outdoor space. The club added a very small patio area for smokers after there were enough complaints of smokers simply standing in the road, on the pavement or just inside the fencing. This small patio barely contains the large numbers of people who spill out into the street by default to smoke, drink outside in warmer months, or simply congregate further away from the loud music. Without an outdoor space, the proximity of the club's windows and doors to neighbouring houses and their residents is at its closest point no more than ~15 metres. It is nowhere like enough of a space to dull the loud noise of high volume music, and the patrons' loud departures.

This club's location and facilities are simply not suitable for licensing past 10pm, on ANY night. I highly encourage the council to consider rejecting this club's request for late hours licensing, which I understand they are requesting to be 11:30pm on Monday-Wednesday, and 12 midnight on Thursday through Sunday. This is far too late in the evening to allow these sorts of issues to continue, and the council should consider either rejecting this application outright, or attaching some conditions of earlier closing time. Anything after 10pm is likely to result in even worse incidents in future.

Best Regards,



**Licensing
Reigate and Banstead Borough Council
Town Hall
Castlefield Road
Reigate
RH2 0SH**

Re – Reigate Ex Service & social Club, 1, Chartfield Road, Reigate.

Dear Sir and Madam

I am writing about my concern over the possible new licence for the above property.

As a long term resident – from birth – of Glovers Road - I have seen many changes locally – especially recently.

What was built for the British Legion – which was part of the community - has now become quite the reverse.


To have licensed premises in the now densely populated Glovers Fields – a dry area - is worrying in the first instance.

The building does not provide a car park so it impinges on the space of local residents. Customers leaving the building who have access to alcohol are uninhibited regarding behaviour, noise, damage to cars and surroundings – and possibly driving when they shouldn't.

There are also important concerns over the possible involvement of the underage young.

Surely the local residents who are council tax payers deserve to be given first consideration over this situation which has proved in the past to be very anti-social.

Yours faithfully



Licensing

Reigate & Banstead Borough Council

Town Hall

Castlefield Rd

Reigate

RH2 0SH

Dear Sirs

Re: Reigate ex-Service & Social Club, Chartfield Rd Reigate

The above premises are close to our house. We have lived here for over 15 years.

Over the years when the club had an alcohol licence there were a significant (ie non trivial, reasonably often) number of instances of anti-social activity and criminality arising, it seemed to me, out of the operation of the club. Examples included fighting, shouting and swearing in the early hours of the morning, extending into the streets around the club. On one occasion I contacted the local police when a number of clearly drunk men were sitting outside the club drinking in the middle of a weekend afternoon and shouting 'f***ing c***' amongst other things.

Music was often played at loud volume into the early hours. There were a number of instances of cars being vandalised in the street. We have had that happen to us on 3 occasions necessitating repairs and insurance claims. Neighbours have also had damage to their cars. The Surrey Mirror at one point ran a story about the vandalism.

I understand that in light of many complaints from the local community in this almost entirely residential part of Reigate a number of conditions were imposed on the club, including improving the position and limiting evening events to 18 per year, never holding birthday parties for under 21s and curtailing the licence such that it ended at 11pm.

We are very concerned that without these or similar restrictions thj club will again become an unpleasant neighbour and a blight on the lives of local residents.

Yours sincerely



To: Licensing Dept.
Re: Application for a New Licence
for Ex Service Club C. Road.

Tel: [REDACTED]

Dear Sir,

I would like to request
that restrictions are applied to the
request for a new licence to the
Christfield Road Ex service club.

This is a residential road with many
young people living here. In the past
they and the adults have had to put up
with Noise, Swearing, Drug dealing
(possibly, deserved) Fights, Litter and
loud Music in the Summer months, with all
doors open. Please refer to the previous
limits imposed, as the to have none at
weekends is not bearable. ie limiting
licensing hours up to 11pm weekdays & w/e's.
No under 21 parties.
With Hope [REDACTED]

Dear Reigate Licensing Committee,

I am writing to request that in considering a new license for the 'Reigate Ex Service & Social Club' at 1 Chartfield Road Reigate that the restrictions previously applied to limit the club's license in a residential area are re-applied.

The rationale for this request is that the area surrounding the club is heavily residential and there is real concern of a resurgence of incidents of shouting and swearing in the early hours at closing time causing a disturbance to working people, families with young children and creating cause for alarm amongst older residents.

Additionally, there was an incident of 'key' damage to numerous cars in our road, including our car, which although we have no evidence to link to the club heightens the overall anxiety of living in a safe locality with minimal crime.

An incident that my husband was witness to, occurred one afternoon in broad daylight, when at least a couple of men ran past our house up the road away from the club shouting in an aggressive manner; our neighbour advised us later that she believed the incident was related to a Wake at the club and a potential theft.

I myself witnessed two ladies with drinks in hand leaning on our front garden fence one early evening during the summer. The ladies then sat on the pavement directly outside our house for quite sometime conversing loudly. This made me feel very uncomfortable as this is not expected behaviour on a residential street.

We have also noticed an increase in traffic in our street when events are held at the club as well as making it very difficult at these times to find somewhere to park.

In summary, our request for restrictions to be re-applied in the context of the new licence application for this club are our concerns that the incidences of shouting, aggression and anti-social behaviour that we have experienced may increase in number making the area feel less safe for all the residents.

Many thanks for your consideration.

Regards,

From: [REDACTED]
To: [Licensing](#)
Subject: Comment on Licence Application - 19/04555/LAPREC
Date: 24 November 2019 21:00:56

Application Ref - 19/04555/LAPREC

Name - [REDACTED]

Address - [REDACTED]

Phone [REDACTED]

Email [REDACTED]

Wants to - Object to the Proposal

Comments - Unfortunately I object to this proposal as this establishment is highly disruptive to the local, residential area. The patrons consistently leave litter along the road, including empty bottles being left behind the back wheel of our car, cigarette butts and empty crisp packets as well as bottles and cans left on on the pavement. My car was also keyed across the bonnet while parked on my driveway one evening along with damage to other neighbours' cars on the same evening (this was reported to the police). The patrons have often been noisy when leaving, disrupting our quiet enjoyment of our home and meaning our son has been woken up when sleeping with his windows open during the summer.

Licensing

Reigate & Banstead BC

Town Hall

Castlefield Road

Reigate

RH2 0SH

3th December 2019

Dear Sirs

Reigate Ex Service & Social Club

License application

I moved to Reigate some 18 years ago and had no hesitation buying a house next to the Ex Serviceman's club owing to the fact that I attended the Romford Royal British Legion Club as a Military band member during the ages of 14 to 20.

My Father was an active member of the Royal United Services Club in Romford for many years. He has a memorial trophy at the club in his memory.

We joined the Club shortly after we moved in.

I expected the Reigate club to be similar but to my horror it was anything but.

The first week we moved in there was a group of men leaving after a snooker match but one of the did not want to get into the car. For the next 15 minutes we had to listen to his friends repeating 'get in the F.....g ca get in the Fu.....g car' over and over. This set the tone for the next 18 years for us.

I have spent many years suffering the antisocial behaviour of the club members and guests, most of which has been lodged with Reigate Licensing.

Our neighbour contacted the Royal British Legion regarding the antisocial behaviour but they disassociated themselves from the Club.

Incidents are endless but here is a summary:

Constantly not adhering to the licensing hours

Playing music well beyond the agreed 11pm. On one occasion I called at 2.30 am and asked them when is the music going to stop, they hung up on me.

The last incident occurred only a couple of months ago when a guest logged into their audio system and played her music off her phone till beyond midnight. Apparently the staff did not want to upset her by asking her to leave as she and her friends were quite aggressive. Can you imagine this happening at the Market Pub.

Generally when there is a function it can go on until 2am with people waiting for their cabs up to 3am worst case. While people are waiting they hang around swearing, last time a girl was shouting over and over 'where's my Fu....g phone' about 12.30 am.

Two members were shouting on the corner waiting for their cab, when it arrived they both threw their glasses into the middle of the road. I went out there and swept it up before a car ran over the glass.

I have lost count of the number of times the police have attended.

The club is known for drugs, I have witnessed it and the police even set up a surveillance camera in a house opposite.

My new fence was kicked in by a jealous boy late one night during a function.

My Wife's Company car had its wing kicked in by a guest at an afternoon Christening.

One night the Managers daughter smashed a bottle over her girlfriend's head outside our house and yet again we were interviewed by the police.

My wife had to ask a guest to get off our wall and take her feet off our car. We know she is on the pub watch list and should not have been there.

Guest often over spill on to our driveway drinking and making phone calls, usually swearing.

We affectively live in the back of the house now and when guests leave after a function at 1.30 2,00 am I sleep down stairs in the back of the house on the sofa,

It really has affected my mental health.

Guest do stand in our garden and one occasion a mother told her son who was in our garden to stop being a stupid c..t and get out of this man's garden.

Our neighbours did form a group and we had meetings with the police. We all felt too intimidated to request a License review.

I am not one of these people who move next to a train line and moan about the trains.

This club is not a club for local people or ex servicemen, It is now a place where you can get cheap beer, have parties and be as antisocial as you like because there are no consequences. The members who run the club are not there late at night when they need to be. When I do phone to complain about the antisocial behaviour there are generally only bar staff there and they do not have time to patrol outside.

It is up to me to move people on or ask them to stop urinating against my wall.

The area is now completely residential and the antisocial behaviour has completely turned the residents against the club.

Our neighbour informed us that a rock was thrown through our window shortly before we moved in after the tenant asked the crowd to keep the noise down.

I can't imagine a new license being granted in an area which is now completely residential, especially in view of the history of the Club.

The Club is no longer a Club for Ex Service men. There are some decent members there but they are never around to see the antisocial behaviour in the early hours during and after a party.

We have experienced 17-year olds + running up and down the streets shouting F..k off you C..t over and over and many fights, admittedly not in the last year.

We got very fed up a few years ago and tried to sell our house. The majority of people said they liked the area but did not want to be near the club as they were aware of its reputation. We gave up.

Yours sincerely

18th November 2019

Licensing
Reigate & Banstead Borough Council
Town Hall
Castlefield Road
Reigate
RH2 0SH

Dear Sir/Madam

RE: Reigate Ex-Service & Social Club

Thank you for your notification regarding the application for a new license.

I am sorry to hear about their financial difficulty, as this must be stressful for those involved. We would not want the club to close indefinitely as it has been there for so long. However, I hope they are able to resolve this issue with an alternative solution to later licenced hours.

We live just down the road from the club, and our concerns are on the grounds of crime and disorder, public nuisance and public safety.

We remember previously that there used to be a lot of noise and disruption from the club, late into the night. This was frustrating for several reasons. First of all it is annoying simply because it is a quiet neighbourhood and naturally people who live here have sought out peace and quiet. It was much rowdier than a local pub for example. This is partly due to the loud music (which I'm sure sounded great inside, but from down the road it was just a series of loud noises and bass), and often the doors were left open so the sound travelled further. It is also partly due to the fact that attendees often spilled out of the premises and stood outside talking loudly, often shouting excitedly at each other, and sometimes even arguing or fighting. I understand that when you're out and having a laugh you often become desensitized to the noise you create, however as a resident it was incredibly aggravating and you'd find yourself watching the clock waiting for it to end.

Furthermore, because of the nature of the noise pollution, and because the intoxicated people would spill out of the club, it could feel slightly intimidating, in case they were to damage your car or start a fight etc. This was particularly intimidating if you could hear them shouting and swearing down the road.

As your notification letter confirmed previous antisocial behaviour due to alcohol and drugs misuse, we disapprove of a late licence that could enable similar behaviour in the future. I assume that most of the people who go to the club live locally. It would be irresponsible to ignore the negative impact of drug and alcohol abuse on the wider community and the lives of anybody affected by the antisocial behaviour. I therefore disapprove on ethical grounds as well.

Nevertheless, recently the noise pollution has been infrequent. When events are held now it must be said that the noise is tolerable. This can undoubtedly be accredited to shorter licence hours to 11pm, allowing for 30 minutes of final orders drinking up time. Knowing that the club closes at 11 is reassuring because less time to drink means less chance of antisocial behaviour. If they want to continue, there are bars in Reigate just a short walk or cab journey away, where they wouldn't be disruptive to a quiet residential area.

We would be happy for them to continue on similar grounds, with limits on the number of events per annum and no birthday parties for under 21.

We would also be happy to consider any other proposals you suggest. I am just confirming that we approve of the abovementioned rules, insofar as we noticed a positive difference compared to before.

Thank you for considering our comments. We look forward to hearing from you in due course.

Yours faithfully,

Licensing,
Reigate and Banstead Borough Council,
Town Hall,
Castlefield Road,
Reigate,
Surrey,
RH2 0SH

12th November 2019

Dear Sir / Madam,

Re: Reigate Ex Service & Social Club, 1 Chartfield Road, Reigate

I write to register my objection to the licensing application made by Reigate Ex Service & Social Club. The basis for my objection is that their license is damaging to the surrounding area in terms of crime, public nuisance and disorder.

I have personally experienced the following:

- Feeling extremely intimidated by a large crowd of noisy and clearly intoxicated men standing outside the club on the corner of Chart Lane and Lesbourne Road late in the evening
- Being 'catcalled' on a few occasions, which is uncomfortable and intimidating, particularly when I am alone. I now avoid walking past the club after dark or in the evenings through the summer
- My partner's car wing mirror was kicked off one night. Neighbours reported that this was by a person leaving the club
- Large intoxicated groups causing a noise nuisance as they wait for cars and taxis on Lesbourne Road or make their way down the road on foot stumbling into cars, bins (which are pushed over into cars or onto the pavements, causing mess and damage) and our fence. Needless to say, this behaviour damages property and disturbs sleep
- Foul language heard outside the club and on surrounding roads when members are exiting
- Obvious recreational drug use around the premises, evidenced by a strong smell of marijuana
- Loud music coming from the premises into the evening. In the summer it has previously made it difficult to enjoy our garden or sleep with the windows open
- Litter surrounding the premises, including takeaway boxes and cans

If the club is permitted to stay open later, more often or with fewer restrictions, it seems inevitable that this would cause an increase in crime, public nuisance and disorder, damaging the surrounding area.

Faithfully,



17th November 2019

Licensing
Reigate & Banstead Borough Council
Town Hall
Castlefield Road
Reigate
RH2 0SH

Dear Sirs

License for Reigate ex Service & Social Club, 1 Chartfield Road, Reigate

I read with alarm that the above organisation has applied to have a new license with no restrictions and wish to log my objections.

- This is a very residential area with lots of young children. The last licence curtailed the licensing hours to 11 pm with 30 minutes drinking up time. I had been told that after 10 pm they would close the fire doors so the noise of parties was lessened. However on warm evenings this is not the case and the fire doors are opened and people congregate in the garden. As you can imagine the noise of a party – people and music – resonates throughout my house. I really object to have the drinking time extended to 2 am every night as we will be unable to sleep. Added to this noise at the end of the party is the noise of car doors banging when people leave and shouting and swearing at each other in the street.
- The last licence also had a restriction on the age for birthday parties. This was implemented after frequent trouble at the end of 21st birthday parties with drunks fighting in the street. The police were often called out. This is obviously at tax payers' expense and putting the police in danger. It is also frightening for us in our homes to hear and see all this going on. The restrictions worked and we had much less trouble. If this is not restricted I can only see that we will have the same problems and with the extension to 2 am it would give more time for people to get drunk.
- We have also had problems with people keying cars and wing mirrors when drunk and leaving the club and falling into fences. Again giving people more time to drink will increase the risk of this happening.

Please do not grant a licence with no restrictions – we have had to suffer enough in the past. If people want to drink with extended hours there are enough places in the centre of Reigate.

Yours faithfully

A large black rectangular box redacting the signature of the sender.

From: [REDACTED]
To: [Licensing](#)
Subject: Comment on Licence Application - 19/04555/LAPREC-LS actioned
Date: 25 November 2019 11:18:45

Application Ref - 19/04555/LAPREC

Name -

Address -

Phone - [REDACTED]

Email - [REDACTED]

Wants to - Object to the Proposal

Comments - I live on the opposite side of the road junction of Chart lane and Chartfield Close where the club is situated and wish to object to this application on the grounds of both prevention of nuisance and public safety. I also have some safeguarding of children concerns.

The area around the Club is now entirely residential and therefore is not suitable for an entertainment venue of this kind. Many of the residents are either old, or young families. The roads are inadequate and the potential for disturbance is significant. The streets are packed full of residential parking, have low-level street-lighting and the roads are unsuitable for such traffic. My feeling, as I know nobody locally who attends, is that the club does not serve the local community but rather one stretched across the area and County, in which case it should not be for local residents to bear the inconvenience. As neighbours we have had concerns over the operation of this club for some time, and consideration of our past experience should influence this application. The new management will no doubt be wishing to increase the numbers and frequency of those using the club, so we can only expect that problems of the past will be magnified.

Public safety will be impacted by those travelling by car to the venue through normally quiet residential streets. Pedestrians will be at greater risk when crossing roads and the absence of adequate parking (as it is residential and full, plus the club does not provide parking) will lead to both unsafe parking near junctions etc. and disturbance to neighbours, including the blocking of driveways and being unable to park ourselves.

Living on a corner plot as I do, I often find metal capsules (I'm told possibly laughing gas) thrown into my garden, alongside an assortment of cans and bottles. I have to assume that at least some of these items come from those leaving the club. This is both a nuisance (as I have to have it cleared up) but also a hazard for grandchildren in my garden.

As a residential area it is unreasonable for the quiet to be disturbed during the evenings by the activities of the club, especially late into the evening, the noise from those smoking outside and as people arrive and leave. Some of the timings requested are post mid-night closing, which is totally unreasonable. For the sake of my neighbours with children, and those of us who are much older, I'd expect quiet by at least 10.00pm most nights. No mitigations have been proposed for the spillage of sound from the club. This was previously raised regarding an external patio application but equally applies here. We should be protected from hearing whatever is going on inside the club and from the very real problem of their clients spilling out into their grounds. The club previously had a limit on the age for parties to restrict the most raucous. If, for whatever reason, the club gains permission for later finishing activities, as it mentions in its application, then perhaps they should be under a duty to notify local residents, along with an assurance about when it will be quiet.

I'm concerned for the well-being of any children attending the club, either as part of a group (perhaps a birthday party) or with other guests. The presence of an open bar is hardly helpful for children and the complete abdication of safeguarding responsibility within the club's application is worrying. Might I suggest the bar be shut up when any under-age children are using the building? Plus better acceptance of safeguarding responsibilities by the club.

I recognise that the Club has existed for many years and will wish to continue in some form, so that clarity of its

licence position is needed and should be reasonable. Some reasonable conditions I suggest are:

- oNoise control measures and limits to avoid any spillage of event sound into the neighbourhood.
- oA reasonable limit on the maximum number attending any event.
- oA ban on the consumption of alcohol outside of the building.
- oA limit on the number of evening events permitted (I understand this was previously 18 per year).
- oA minimum age limit for evening birthday parties and similar events (previously no under 21s).
- oBar to be closed up, with no alcohol on sale, when under-age children are present.
- oImprovements to their safeguarding proposals.
- oRequiring a transport policy to be agreed and implemented that minimises the traffic and parking disruption and includes green travel policies.
- oCrucially, that events and alcohol licencing should end at 10.00pm, with the building closed by 10.30pm with any late evenings exceptionally agreed to be advised to residents as mentioned above.

Thank you for your care and attention to my concerns.

From: [REDACTED]
To: [Licensing](#)
Subject: Comment on Licence Application - 19/04555/LAPREC
Date: 26 November 2019 09:55:44

Application Ref - 19/04555/LAPREC

Name - [REDACTED]

Address - [REDACTED]

Phone - [REDACTED]

Email - [REDACTED]

Wants to - Object to the Proposal

Comments - As a resident of Chartfield Road my family is directly affected by the ex serviceman's club. The noise from parties can be very disruptive as we sleep at the front of the house, we have often heard fighting in the Road after parties at the club have finished. Earlier this year a van was set alight one evening after an incident at the club. When walking past the club during the afternoon early evening with my family I have noticed drinkers coming out to smoke drugs in their car, they also leave big dogs in the front of cars barking at people as they go past. We know by the amount of parking on the road during weekends that those that use the club are not local residents, they are travelling in and potentially driving home after drinking. If the club is to regain its license they the committee should enforce restricted opening times, the amount of parties permitted etc so that the local resident are not disturbed by the noise and disruption.

Dear Sir / Madam,

Regate Ex Service & Social Club, 1
Chartfield Road

I would like to state very clearly my objection to a new license with no restrictions for the above premises.

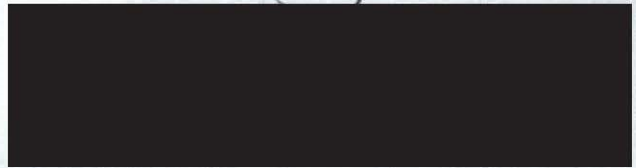
In the past two years alone we have experienced somebody urinating up the side of our house. My son has been verbally threatened, and I have had to personally assist somebody who was inebriated and asleep in a neighbours front garden.

There is regular shouting and swearing late at night after events, the music can be loud and departing revellers very loud.

These issues are very clearly a public nuisance, and to threaten my son is potentially crime and disorder.

To say that we would be horrified if no restrictions were placed on a new license, is an understatement. Unlimited parties daily until 2am is unthinkable.

Yours Sincerely

A black rectangular redaction box covering the signature.A white rectangular redaction box covering a line of text, likely an address.

RE: Reigate Ex Service & Social Club
1, Chartfield Road, Reigate.

Dear Sir or Madam,

I understand that the above club's license was recently lost due to financial difficulties and therefore they may wish to apply to be re-licensed.

Following a long history of police intervention and extremely unacceptable behaviour by people using these premises, the Licensing Committee and the Police previously ensured that the club agreed to:

1. Improve and limit the evening events to 18 per year;
2. Never to hold birthday parties for under 21s;
3. Curtail their licensing hours to 11pm allowing for 30 minutes drinking up time;
4. Any events would be limited to 11pm.

A new license would presumably not necessarily apply these restrictions unless we as the local community ask for *at least* such restrictions.

The local houses are populated with young families, children and one or two elderly residents and the previous behaviour of those attending the club was appalling to all, sometimes frightening. There was damage to cars, property, fences, overloud music and on occasion took up possibly the whole of the police patrol section available; more than one or two units attempting to restrain fighting and swearing club occupiers - and often well after the supposed closing time. Having spent a short time in the Police myself, I know what a drain that would have been on local Police operations and availability of Police to deal with it.

I moved into this road in 1977 and knew of the club before that, when it was a British Legion operation and well liked as a community centre, for ex-service personnel, jumble sales, children's parties, women's clubs and so on. It certainly was not what it became under the recent owners.

Therefore, it is with some sadness that I object to renewal of the license.

Yours faithfully,

A black rectangular box redacting the signature of the person who wrote the letter.

From: [REDACTED]
To: [Licensing](#)
Cc: [Dianne Mitchell](#)
Subject: Police objection to CPC application for Reigate Ex Serviceman's Club
Date: 27 November 2019 09:53:02

Dear RBBC Licensing,

Surrey Police wish to object to the Club Premises Certificate application, for The Reigate Ex Serviceman's Club.

The reason for this objection, is that Surrey Police believe, based on the proposed operating schedule, the application in its current format, does not adequately promote the crime and disorder licensing objective.

Surrey Police believe the following conditions attached to the Club Premises Certificate (subject to issue), would promote the crime and disorder licensing objective and be proportionate to the new CPC operating schedule .

1. A CCTV system shall be installed on the premises and fully maintained, showing correct date and time information. The CCTV will cover areas within the premises used for licensable activity, external doorways and the smoking area. The CCTV shall provide good quality images of people entering and exiting the premises. The committee must ensure copies of CCTV images are available at the request of the Police or other authorised licensing authority within 24 hours. CCTV footage must be retained for a minimum of 31 days.
2. Staff training for licensable activity, shall be on appointment, be recorded and refreshed every 12 months. Training shall cover:
 - The licensing objectives.
 - The requirements for ID as part of age verification.
 - Dealing with an intoxicated person & disorderly incidents /disorderly persons.
 - Dealing with drug related activity
 - Recording of any refusal to sell alcohol
 - Recording of incidents
 - Reporting of incidents to police and information to be shared with police to promote the licensing objectives
 - Safeguarding of children in licensed premises
3. **An incident log shall be maintained on the premises, which documents the date and time of any incidents involving the premises, which could undermine the licensing objectives. This shall be completed within 24 hours of the incident, be available upon request of a police officer or an authorised officer and will record the following:**
 - All crimes reported at the venue
 - All ejections of patrons
 - Any complaints received concerning crime and disorder
 - All drugs seized or found
 - Any incidents of disorder
 - Any faults in the CCTV system, including action taken to remedy
 - Persons banned from the premises
4. **There shall be a record of any refused sale of alcohol. The refusal register shall be inspected on a regular basis (no less than weekly) by a representative of the committee and a record made of the inspection.**
5. The committee shall ensure a 'Challenge 21/25' policy is adopted within licensable areas at all times. Signage of the 'Challenge 21/25' policy shall be prominently displayed on the premises.
6. Where licensable activity takes place under the authorisation of a Temporary Event Notice, a committee member shall be present until the event ends.
7. To promote the licensing objectives, a member of the committee shall be a Personal

Licence Holder.

I have mediated with the applicant on these proposed conditions ,which are agreeable to the applicant . I am aware the applicant has forwarded the committees agreement to these proposed conditions to RBBC Licensing.

For your consideration.

Kind Regards

Ian Sandwell

Licensing Enforcement Officer(LEO)

Eastern Community Safety Team

Reigate Police station

Surrey Police

Telephone Surrey 101 Ext-31465

Postal Address : PO Box 101, Guildford, GU1 9PE.

Environmental Health

The Licensing Authority for the District of Reigate & Banstead BC
c/o The Licensing Team
Environmental Health
Reigate and Banstead Borough Council
Town Hall, Castlefield Road
Reigate, Surrey
RH2 0SH

Our ref: 19/08634/EJLAPP
Your ref:
Date: 4th December 2019

Dear Mrs Mitchell

**Licensing Act 2003,
Application for a Premises Licence.
Reigate Ex-Servicemens & Social Club 1 Chartfield Road RH2 7JZ**

As a responsible authority as defined in section 13(4)(e) of the Licensing Act 2003 we hereby make representation in respect of the premises known as Reigate Ex-Servicemens and Social Club.

The reason for making representation is that the proposed licence in respect of the live and recorded music, as well as smoking area and general running of the club have the ability to cause public nuisance and the operating schedule does not contain sufficient measures to promote the licensing objectives.

Yours sincerely,



Eugenia Govett
Environmental Services Officer
Direct dial: 01737 276666

Email: [REDACTED]

[REDACTED]

From: Eugenia Govett
Sent: 04 December 2019 21:16
To: Licensing <Licensing@reigate-banstead.gov.uk>
Cc: Dianne Mitchell [REDACTED]
Subject: Reigate ex-servicemens club reps

Dear Licensing team,

Please find attached letter in regards to the Reigate Ex-Servicemens & Social Clubs premises application.

I will be submitting the following conditions as part of my representation:

Prevention of Noise Breakout from the Premises:

1. All windows and external doors shall be kept closed between 19:00 hours and 00:00 hours, or at any time when regulated entertainment takes place, except for the immediate access and egress of persons.
2. Speakers shall not be located/operated in the entrance lobby or outside the premises.
3. The Club shall ensure that any regulated entertainment provided at the premises shall not cause a disturbance to local residents. At all times any noise shall be inaudible in any residential property, the test of which is that it shall be no more than barely audible at the boundary of any residential property.
4. While any regulated entertainment takes place, a member of staff shall at least once an hour undertake monitoring of noise levels at the boundary of the nearest noise-sensitive locations (as defined in within the 50m radius on the attached map) A written record shall be kept of any monitoring, including the date, time and location of monitoring; and any action taken. Records shall be kept for no less than six months and shall be made available upon request by a police officer or an authorised officer of Reigate and Banstead Borough Council.
5. No seating or tables shall be permitted to be sited to the front of the club, i.e. that area facing Chartfield Road.

Communication with Residents:

6. A direct telephone number for the manager of the premises shall be publicly available at all times the premises are open. This telephone number is to be made available to residents in the vicinity.

Smoking area:

7. Notices shall be prominently displayed at any area used for smoking, requesting patrons to respect the needs of local residents and use the area quietly.
8. Staff shall monitor customers smoking outside the premises at least once an hour during opening times and ensure patrons do not cause a public nuisance. A written record shall be kept of any monitoring, including the date, time and any action taken. Records shall be kept for no less than six months and shall be made available upon request by a police officer or an authorised officer of Reigate and Banstead Borough Council.
9. Patrons permitted to temporarily leave and then re-enter the premises, eg. to smoke, shall not be permitted to take drinks or glass containers with them.
10. Members and their guests shall not be permitted to congregate outside of the premises other than in the designated smoking area.
11. No more than five smokers at a time allowed out into the smoking area after 21:00hours

Deliveries:

12. No deliveries must be made to the premises between 22:00 and 08:00 hours.
13. Delivery drivers shall conduct the delivery in a manner that will not cause a noise disturbance to the occupiers of any residential properties surrounding the delivery address. This includes the avoidance of slamming doors, playing loud music, shouting, overrevving engines and sounding horns to signal their arrival. The driver shall turn the engine off immediately upon arrival at the delivery address and will park considerately without causing any obstruction to the highway.

Leaving the premises:

14. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly.
15. The licence holder shall enter into an agreement with a hackney carriage and/or private hire firm to provide transport for customers, with contact numbers made readily available to customers, who will be encouraged to use such services.
16. A call-back system must be operated and drivers instructed not to sound their horns when collecting customers.

Kind regards,

Eugenia Govett

Eugenia Govett
Environmental Services Officer
[REDACTED]

Reigate and Banstead Borough Council, Town Hall, Castlefield Road, Reigate RH2 0SH
www.reigate-banstead.gov.uk

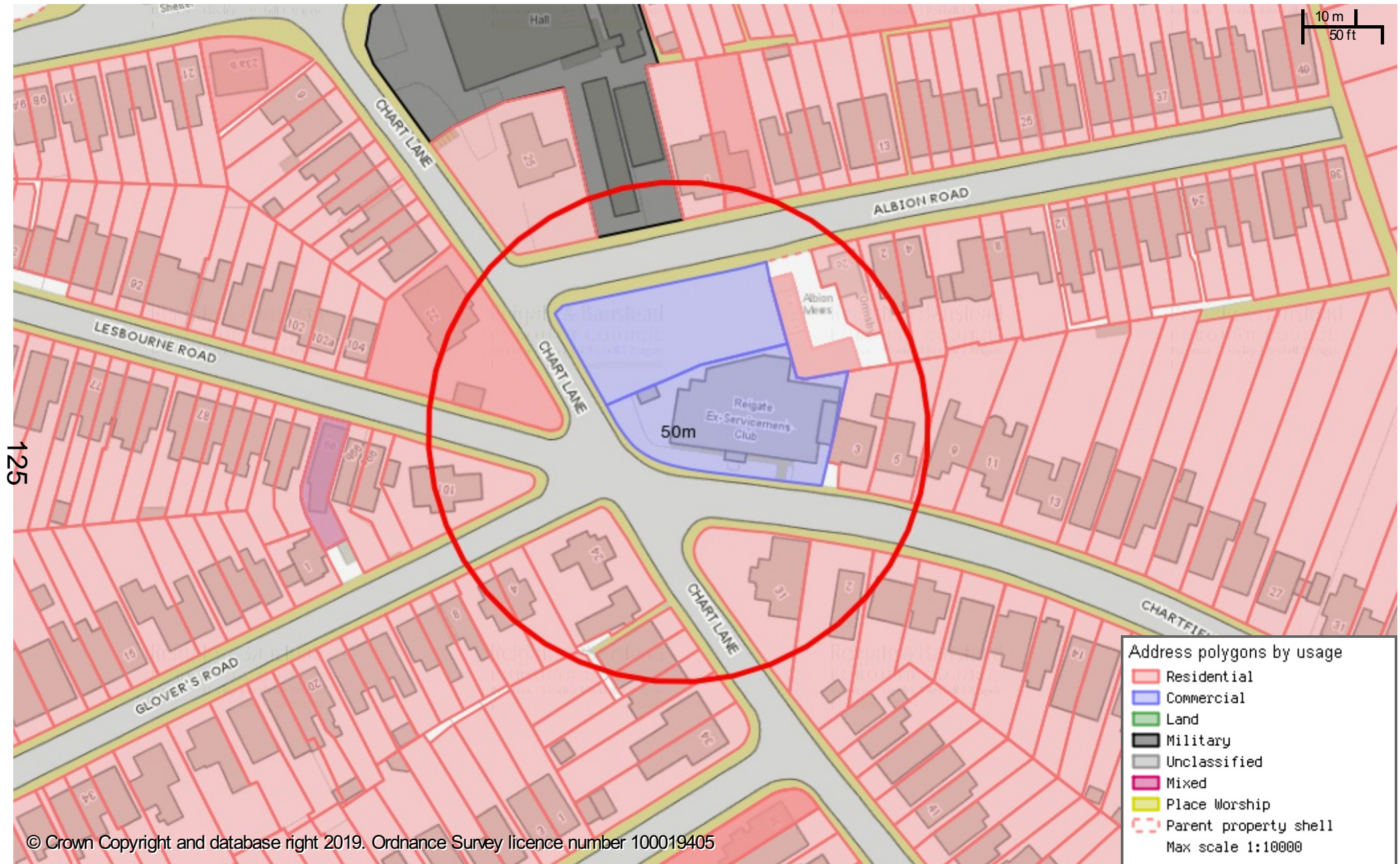
Please note my working days are:
Wednesday, Thursday, Friday weekly

for external customers who wish to reply to this email, please reply to environmental.protection@reigate-banstead.gov.uk. This inbox is monitored regularly by the business support team and can be passed to someone to handle if i am away from the office.

Chat with us on [Twitter](#) and [Facebook](#) or follow the council on [LinkedIn](#)



Images courtesy of RBBC residents



This page is intentionally left blank

CLUB PREMISES CERTIFICATE

Club premises certificate number

R&BBC 17/00079/LAPREC

Club details

Name of club in whose name this certificate is granted and relevant postal address of club, including Post Town, Post Code

Reigate Ex-Service and Social Club
1 Chartfield Road
Reigate
Surrey
RH2 7JZ

Telephone number 01737 242009

If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description

N/A

Telephone number N/A

Where the club premises certificate is time limited the dates

-

Qualifying club activities authorised by the certificate

Dancing
Exhibition of a Film
Indoor Sporting Event
Live Music
Recorded Music
Sale of Alcohol

Times the certificate authorises the carrying out of qualifying club activities

Dancing
Wednesday 20:00 - 23:00

Exhibition of a Film

Tuesday - Thursday	19:30 - 23:00
Sunday	19:30 - 22:00

Indoor Sporting Event

Monday to Thursday	19:00 - 22:30
--------------------	---------------

Live Music

Friday and Saturday	20:00 - 23:00
Sunday	20:00 - 23:00

Recorded Music

Friday and Saturday	20:00 - 23:00
Sunday	20:00 - 23:00

Sale of Alcohol

Monday to Thursday	13:00 - 23:00
Friday to Saturday	11:00 - 23:30
Sunday	12:00 - 22:30

The opening hours of the club

Monday to Thursday	13:00 - 23:30
Friday to Saturday	11:00 - 00:00
Sunday	12:00 - 23:00

Where the certificate authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premises

Licence Granted : 27th February 2006

Annex 1 – Mandatory conditions

1 Premises Licence, Films permitted

The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made

- a. By the British Board of Film Classification (BBFC,) where the film has been classified by that Board, or
- b. By the Licensing Authority where no classification certificate has been granted by the BBFC, or, where the licensing authority has notified the licence holder that Section 20 (3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

2 Club Licence, off sales permitted

The supply of alcohol for consumption off the premises must

1. only be made at a time when the premises are open for the purposes of supplying alcohol, in accordance with this club premises certificate, to members of the club for consumption on the premises
2. be in a sealed container
3. only be made to a member of the club in person

Annex 2 – Conditions consistent with the Operating Schedule

Admission to the club shall be confined to members and bona fide guests and controlled through a door entry system.

Signage shall be displayed at the main exit requesting members and guests to leave the club premises quietly.

When live or recorded music is played all doors and windows shall remain closed, except to allow the entrance and exit of members and their guests.

The children of bona fide members of the club who are under the age of 18 years but over the age of 14 years that hold Junior membership may visit the club unaccompanied by an adult. All other persons under the age of 18 years shall only be allowed entry to the club if accompanied by an adult.

Clear notices shall be prominently displayed at the premises confirming the challenge 25 policy and requirement for identification to be provided with respect to the sale of alcohol.

Anyone who appears to be under the age of 25 years shall be requested to provide identification. Only photographic identification shall be accepted such as passport, driving licence or citizen cards with bearing the PASS hologram. If an individual is unable to provide identification then no sale shall be made.

The Jackpot gaming machines and Lotto scratch card machines shall be located within clear sight of the bar. Signs will be displayed adjacent to the machines advising of the 18 year age restrictions with regard to playing them.

The Club shall be limited to 18 functions per calendar year between the hours of 20.00hrs and the terminal hour on any day where a licensable activity as defined under the Licensing Act 2003 takes place. This shall include both functions held for members and when the hall is hired out to non-members, and include live music events, (including those defined under The legislative reform (Entertainment Licensing) Order 2014). Functions held at other times within those permitted by the Club Certificate shall not be restricted.

No birthday parties for persons between the ages of 18 and 25 years shall be permitted.

When the Club is hired out to non-members a list of all persons attending will be supplied to the Club at least 72 hours in advance of the event. The list will include the surname, forename and where the person is 18 years old or, under their date of birth. A member of the committee will grant visiting membership to these persons for the duration of the event, (Club Rule 2.5.4.1(d)). A record of this list and details of the committee member granting temporary membership shall be retained for a period of 12 months after the event and made available on demand to police and local authority officers.

When the club is hired out to non-members a minimum of two persons, either the bar manager, or members of the committee, shall check the identity of persons attending functions against names supplied on the list. No admission shall be allowed to persons unless recorded on the list. Persons arriving after 22:00 hrs shall not be allowed entry. Persons leaving the premises after 22:00 hrs shall not be permitted to re-enter.

Any person found with alcohol on them prior to entry or suspected of being intoxicated shall not be allowed entry.

When the club is hired out to non-members the event shall not be advertised in any manner by the venue. There shall be a condition of hiring that the hirer shall not be advertise the event in any manner.

The local authority licensing department shall be notified a minimum of 10 working days prior to each event taking place.

When the Club Hall is hired out the toilets shall be checked every ½ hour and a log kept of each check. The log shall be made available for inspection on request to the Police and Local Authority Officers.

CCTV shall be installed and working at all times the club is open for club activities. The system will incorporate cameras covering each of the entrance doors, the bar, and the club general areas and will be capable of providing an image which is regarded as identification standard. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time. The system will incorporate a recording facility and any recording will be retained and stored in a suitable and secure manner for a minimum of 30 days and will be made available, subject to compliance with Data Protection legislation, to the police and local authority officers for inspection on request. The system must be able to export images to a removable means e.g. CD/DVD and have its own software enabled to allow playback/review. A committee member, or member of staff shall be trained in the use of the CCTV system. The system will display, on any recording, the correct time and date of the recording.

No seating or tables shall be permitted to be sited to the front of the club, i.e. that area facing Chartfield Road.

The covered area to the front of the main Chartfield Road entrance shall be fenced off to prevent access. A designated smoking area shall be located to the side of the building, i.e. that facing Chart Lane.

Members and their guests shall not be permitted to congregate outside of the premises other than in the designated smoking area.

Non Standard timing

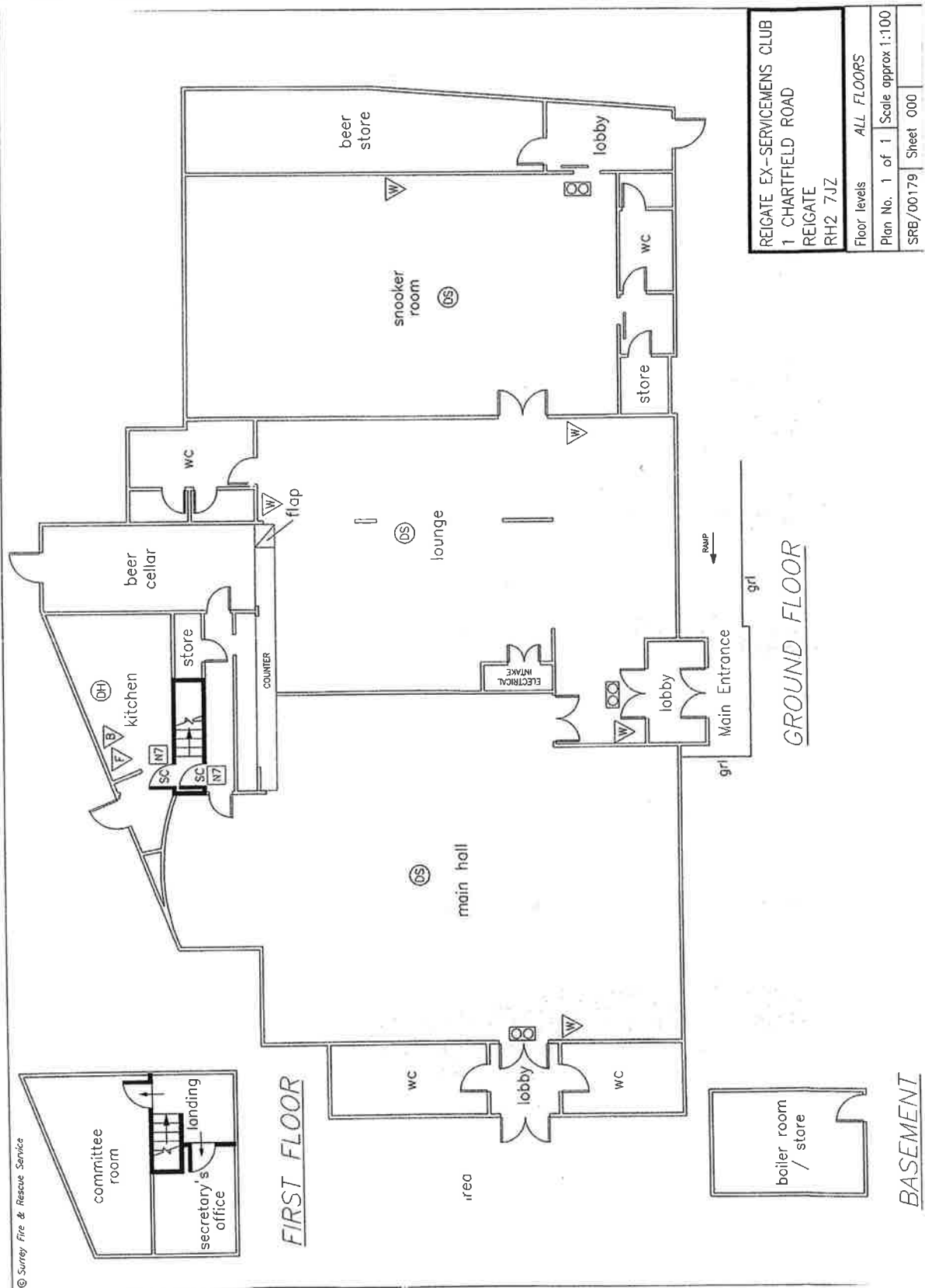
On the following days the standard times shall be altered as indicated for the sale of alcohol.

Christmas Eve	11.00 – 01.00
New Year's Eve	11.00 – 01.00

Annex 3 – Conditions attached after a hearing by the licensing authority.

N/A

Annex 4 – Plans



Summary of complaints following Minor variation issued in February 2017

	Complaints and officer comments	Comments and response from Club secretary
7.7.17	Loud music finished 23:14hrs Noise and fight outside premises police attended. 8 residents' complaints, one in support of club following a note through the door with council details for complaints Comment: response provided confirming club had been contacted and how to request a review of the certificate	Club confirmed they called the police to help us disperse the crowd after a young woman attacked the event organiser. The music was turned off at 23.00hrs - accept that at 8.00 pm the bass was too loud. Asked organisers to turn it down which they did.
24.3.18 14.4.18	- 2 complaints music noise submitted to Environmental protection (EP) complaint of shouting and swearing outside club at 17:30 hrs 18.4.18 EP officer met with club President and Secretary to give advice on statutory nuisance.	
25.6.18	No complaint received	Email confirming complaint received directly regarding from residents regarding noise outside club at 23:44 hrs. Advised CCTV showed 10 men in street not patrons. People in club waiting for taxis. Feel club is unfairly blamed. Previous actions have resulted in staff being disciplined and members barred
21.1.19	Information from Surrey Police via Trading standard re potential underage drinking at the club. Comment: Treated as informative – enforcement powers with other responsible authorities. NFA	n/a
1.2.19	23:30hrs to midnight. Disturbance from customers outside the club	Normal Friday evening no parties or bands
9.2.19	21:00 to 21:30hrs. Argument between men and women outside club. Some left and remainder went back inside.	Party night – people were escorted off the premises and party disintegrated. Club not made aware of issue
15.2.19	23:00hrs. 2 men shouting outside the club. Threw cigarette ends into the street	Unidentified males – no comment
19.2.19	No time specified. Noise from people leaving premises.	Tuesday Bar billiards evening – generally quiet – older clientele
12.3.19	No time/date specified, general complaint that Clientele leaving premises are noisy.	
12.3.19	Early am. Alarm going for hours.	Neighbours did not contact club secretary. One checked outside of building. Windy night – some roof

		damaged sustained. Alarm checked – no fault found
25.3.19	Midnight to 00:10. Group of men left the premises shouting and swearing. Complainant questioned why persons were still on the premises at this time. Video of incident provided by complainant. Comment: Video considered to be of poor evidential quality and does not demonstrate where person have come from.	Monday night darts competition with other league premises. Competition overran but bar closed at 23:00 hrs. Last people leaving with staff were from the visiting team. Staff member no longer employed Club asked to view video and compare with own CCTV which shows no evidence of club members causing disruption
7.4.19	17:00hrs Shouting and swearing in the street	Sunday – had a singer in the afternoon. Altercation on front porch between 2 members subsequently banned for 3 months
18.5.19	23:00hrs onwards. Music from party heard beyond licensing hours	Chartfield Road street party club provided sweet bags Singer in the club attended by neighbours. Over ran by 10 mins due to enthusiasm and support for local talent
1.6.19	23:00 to 00:00hrs. Loud music – could hear bass in the bedroom. Noise from people leaving 12:15 to 01:20	Party night monitored on site by Secretary ensuring doors and windows etc closed. Music turned back on as party was being cleared away – dealt with quickly by Committee members and staff. Night of the FA cup final – taxis quoted 1.5.hrs waiting time - staff advised to keep people indoors to minimise disruption. Premises finally vacated at 01:40hrs
	General references to customers ignoring the smoking area rules and smoking outside the front door	Constantly reminding smokers. Cannot afford door staff, paid staff to manage the bar, presence of Committee member cannot be guaranteed
		15.6.19 – function -employed door staff to manage crowd leaving and congregating. Committed to using door staff for events in the function hall
		Frequently experience boisterous people returning from town and feel the club is being blamed for this. Bottles and can found in front gardens are not products from the club

Agenda Item 6

Application ref: 19/031471/LAPREM

Booze On The Go Ltd., 80 Brook Road, Merstham, Surrey RH1 3EJ

This is a new premises licence application to store alcohol at the premises and provide an online ordering and delivery service.

The following mediated conditions were agreed with the Police following their objections

1. Being an online business, sales of alcohol will only be taken via an accredited website and not over the phone.
2. Alcohol shall not be delivered other than to residential and business addresses with a postcode.
3. At the time of ordering, the following details shall be recorded and made available for inspection by a responsible authority under the Licensing Act 2003;
 - (a) the full name of the purchaser,
 - (b) the address of the purchaser,
 - (c) an email address for the purchaser,
 - (d) the method of payment and details of alcohol supplied,
 - (e) confirmation the customer is over 18 years of age.
4. All deliveries must not be left with anyone under the age of 18 years.
5. All deliveries sent out must be sent by means of a 'signed delivery' and the person signing to accept delivery must be able to provide valid acceptable ID. The type of ID seen will be recorded alongside the signature of the receiving customer.
6. An alcohol disclaimer will be displayed on the website asking that a date of birth and an email be provided, and they will need to provide ID at the door if they look under 25. Customers at the time of ordering are to be reminded that it is a criminal offence for a person under 18 years to purchase or attempt to purchase alcohol for themselves or on behalf of a person under the age of 18 years.
7. A refusal/incident book must be kept in each delivery vehicle.
8. Staff/driver training will be given for the alcohol delivery service.
9. Alcohol shall not be delivered other than by adult (18+) delivery drivers. The company shall record the name of the delivery driver who makes each delivery of alcohol.

Agenda Item 6

10. Alcohol shall only be delivered after full payment has first been received online. Delivery drivers shall only deliver the actual alcohol that has already been paid for in full online. Delivery drivers shall not accept cash or other payments at the delivery address. Delivery drivers will not carry surplus stock of alcohol in the delivery vehicle.
11. Customers shall be advised that delivery drivers reserve the right to refuse delivery as follows:
 - (a) No adult is present, or the person accepting the delivery cannot produce ID if requested by driver
 - (b) The person in receipt of the delivery appears to be intoxicated through alcohol/drugs.
 - (c) In the opinion of the delivery driver, the customer is exhibiting abusive behaviour.
12. Alcohol will be delivered to residences in boxes or bags to prevent spillages and breakages during delivery.
13. There will be a Challenge 25 policy in place, this will be displayed on any website.

Agenda Item 6

Application ref: 19/03813/LAPREM

**Bridge House Hotel and Restaurant, Reigate Hill, Reigate, Surrey
RH2 9RP**

This new premises licence application by Prime Hotels Ltd., was required as the previous limited company holding the licence was inadvertently dissolved.

The following mediated conditions were agreed with the Police and Surrey County Council-Child employment, following their objections

1. CCTV shall monitor all areas as set out in the premises plan. The CCTV shall continually record whilst the premises is open to the public. All recordings shall be time and date stamped, maintained for a 31-day period and made available to the police or authorised officer of the licensing authority upon request. The CCTV shall cover:

- Entry/exit points used by the guests and public to ground floor bedrooms from internal and external areas.
- Access to bedrooms on other levels at the hotel
- Licensable areas.
- Enable frontal identification of persons accessing/exiting areas above.
- Be maintained by a suitably qualified person

2. CCTV – A sufficiently competent person should be authorised by the premises licence holder to provide the police with downloaded CCTV data (footage and /or images in an appropriate recorded format, to include a disc, memory stick or data file sent electronically) when formally requested to do so. The authorised person shall facilitate such data to be obtained by the police within 48 hours of a formal request being made.

3. CCTV – A sufficiently competent person should be authorised by the premises licence holder that at all times the premises is open to the public, a member of staff is available to show the police or authorised person when formally requested to do so, any footage/images from the CCTV system, with the minimum of delay.

4. Staff working at the venue, shall receive training provided by the premises licence holder. A record of individual training will be maintained. Training to be on appointment and refreshed every 12 months and training records available to inspection by the police or authorised officer of the licensing authority upon request.

Training shall cover:

- The awareness of Child Criminal Exploitation (C.C.E) and how to make a referral if any concerns are raised for children or any suspected perpetrator. (Information on training courses and information resources

Agenda Item 6

are contained in the Surrey CC Guidance for Premises Licence Holders and Operators).

- The licensing objectives.
- The requirements for ID as part of age verification.
- Dealing with an intoxicated person
- Dealing with disorderly incidents /disorderly persons
- Dealing with drug related activity on a licenced premises.
- Recording of any refusal to sell alcohol
- Recording of incidents
- Reporting of incidents to police and information to be shared with police to promote the licensing objectives

5. An incident log shall be maintained on the premises, which documents the date and time of any incidents involving the premises, which could undermine the licensing objectives. This shall be completed within 24 hours of the incident, be available upon request of a police officer or an authorised officer and will record the following:

- Any incidents concerning the protection of children from harm
- All crimes reported at the venue
- All ejections of patrons
- Any complaints received concerning crime and disorder
- All drugs seized or found
- Any incidents of disorder
- Any faults in the CCTV system, including action taken to remedy
- Persons banned from the premises

6. There shall be a record of any refused sale of alcohol. The refusal register shall be inspected on a regular basis by the DPS and a record made of the inspection.

7. The Premises Licence Holder shall ensure a 'Challenge 25' policy is adopted within licensable areas at all times. Signage of the 'Challenge 25' policy shall be prominently displayed on the premises.

8. The Premises Licence Holder shall ensure a member of the management team holds the position of a 'Safeguarding Representative' (or similar) who is familiar with 'Working together to Safeguard Children 2018' (Information on training courses and information resources are contained in the Surrey CC Guidance for Premises Licence Holders and Operators).

9. The nominated 'Safeguarding Representative' shall complete and hold an up to date recognised training accreditation with regards to Child Criminal Exploitation/Child Sexual Exploitation. (Information on training courses and information resources are contained in the Surrey CC Guidance for Premises Licence Holders and Operators).

Agenda Item 6

10. The nominated 'Safeguarding Representative,' will ensure staff are supported and facilitated in any training on Child Protection and Safeguarding (including CCE/CSE).

(Information on training courses and information resources are contained in the Surrey CC Guidance for Premises Licence Holders and Operators).

11. The licence holder shall display appropriate signs/posters in designated staffing areas highlighting the signs of CCE/CSE and who to contact to raise concerns. (Information resources are contained in the Surrey CC Guidance for Premises Licence Holders and Operators)

12. The licence holder shall maintain a company policy on safeguarding and protecting children from harm which is available to all staff for reference and guidance.

13. In consultation with the Police the licence holder shall ensure there is a security policy in place for the premises. This shall include a requirement to ensure the ID of a person booking a room, is presented to reception staff on arrival and those details recorded to include name/date of birth/residential address, whether they book by phone, on line or in person. The method of payment details to form part of the identity checking process shall be recorded against that booking.

14. The Designated Premises Supervisor or appointed staff member shall ensure that when children are admitted to the premises their presence is not inconsistent with the style of operation of the premises at that time and the licensable activities that are being carried out.

15. Children under the age of 18 shall not be permitted to enter the premises after 21.00 hours unless dining with an adult or attending a pre booked function or resident in the hotel.

This page is intentionally left blank